

**TOWN BOARD
TOWN OF SULLIVAN
REGULAR MEETING
OCTOBER 16, 2019
9:00 A.M.**

A regular meeting of the Town Board of the Town of Sullivan was convened at the Town Office Building by Supervisor Becker at 9:00 A.M. on October 9, 2019.

Those in attendance for this meeting were: Supervisor John M. Becker; Councilors John Brzuszkiewicz; Jeff Martin, Kerry Ranger and Tom Kopp; Highway Superintendent Andy Busa, Comptroller Beth Ellis, Assistant Comptroller Mike Harvey; Attorney for the Town John R. Langey; and Secretary to the Supervisor Emily Burns.

Also, in attendance: Court Clerk Kim Howard and Members from Seneca Federal Savings Bank.

Meeting opened at 9:00 A.M.

Pledge to the flag was led by Supervisor Becker.

APPROVAL OF BUDGET WORKSHOP MINUTES FROM 9/24/19, 9/25/19, 9/26/19 AND 9/30/19

A motion was duly made by Councilor Martin, seconded by Councilor Ranger and unanimously approved to approve the Budget Workshop minutes from 9/24/19, 9/25/19, 9/26/19, and 9/30/19.

APPROVAL OF OCTOBER 2, 2019 MEETING MINUTES

A motion was duly made by Councilor Brzuszkiewicz, seconded by Councilor Kopp and unanimously approved by the Board to approve the minutes from the October 2, 2019 Town Board Meeting.

SENECA FEDERAL SAVINGS

Members from Seneca Federal Savings Bank gave a quick presentation of the elevations and status of the new bank operation that was built in Bridgeport. They explained where they are currently at with the opening of the new branch and expressed an anticipated opening date of November 1, 2019. It was also expressed that there will be a Christmas related opening event that will be held on December 2, 2019 at the new location, 584 Route 31, Bridgeport, NY 13030.

REPORT OF CONFERENCE ATTENDANCE BY JUSTICE COURT CLERK KIM HOWARD

Justice Court Clerk Kim Howard addressed the Board about her recent attendance at a Justice Court Conference in Niagara Falls. She provided the Board with materials related to same and stated that numerous items were discussed at the Conference, including language lines, cashless bail and that all traffic tickets records will need to be sealed. The Board thanked her for her report.

APPOINT ROSEMARY CZERNIAK TO DEPUTY REGISTRAR

A motion was duly made by Councilor Martin, seconded by Councilor Kopp and unanimously approved by the Board to appoint Rosemary Czerniak as Deputy Registrar in the Town Clerk's Office.

**STEVENS-8429 BLACK CREEK ROAD REVOCABLE PERMIT/LICENSE AGREEMENT FOR TRAILER - ONE
YEAR RENEWAL**

A motion was duly made by Councilor Martin, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board approving renewal of the Revocable Permit/License Agreement for a trailer owned by Dale and Jean Stevens at 8429 Black Creek Road for an additional one (1) year period subject to the original conditions contained in the permit.

**AUTHORIZING THE PROCUREMENT OF
A 2019 MODEL YEAR FORD F-150 XLT CREW CAB 4X4**

The following resolution was offered by Councilor Martin, who moved its adoption, seconded by Councilor Brzuszkiewicz, to wit:

WHEREAS, the Town of Sullivan Highway Department has previously advised the Town Board of the Town of Sullivan of its continuing need to repair, replace and update its fleet of equipment; and

WHEREAS, the Town of Sullivan Highway Department previously advised of its desire to acquire a new 2019 Model Year Ford F-150 XLT Crew Cab 4x4; and

WHEREAS, the Town has placed a request through the Office of General Services Vehicle Marketplace (NYS OGS Contract PC67318) and received an offer and proposal on same; and

WHEREAS, purchase through the Office of General Services Vehicle Marketplace is compliant with the provisions of General Municipal Law §104; and

WHEREAS, the Town of Sullivan Highway Department has utilized said services to obtain a bid, which bid upon review by the Town Board has been deemed to have achieved the best price for such equipment; and

WHEREAS, the bid price for such equipment from the Office of General Services Vehicle Marketplace has been determined to be Forty Thousand Three Hundred Six and 40/100 Dollars (\$40,306.40) from retailer NYE Automotive Group (Fleet Department); and

WHEREAS, after application of a trade-in allowance of Twenty-Five Thousand Five Hundred and 00/100 Dollars (\$25,500.00) for a used 2017 Model Year Ford F-150 4x4 Crew Cab (VIN 1FTEW1EF4HFA69161), it is anticipated that the balance necessary for purchase of said equipment will not exceed Fourteen Thousand Eight Hundred Twenty-Eight and 90/100 Dollars (\$14,828.90); and

WHEREAS, such procurement constitutes a Type II action for purposes of State Environmental Quality Review and, as a result, no environmental impact is anticipated.

NOW, THEREFORE, BE IT RESOLVED that the Town of Sullivan Town Board hereby authorizes the Town Supervisor to execute any necessary documents to purchase a 2019 Model Year Ford F-150 XLT

Crew Cab 4x4 with specified equipment, in a net amount not to exceed Fourteen Thousand Eight Hundred Twenty-Eight and 90/100 Dollars (\$14,828.90) through the Office of General Services Vehicle Marketplace from NYE Automotive Group (Fleet Department), 1479 Genesee Street, Oneida, New York 13421 (NYS OGS Contract PC67318), upon the terms provided in the submitted proposal by way of cash payment, utilizing funds from the appropriate Highway Department Fund.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

DATED: October 16, 2019

CERTIFICATE

STATE OF NEW YORK)
COUNTY OF MADISON)

I, the undersigned Deputy Town Clerk of the Town of Sullivan, Madison County, New York, **DO HEREBY CERTIFY:**

That I have compared the foregoing Resolution with the original thereof on file in the Office of the Town Clerk of the Town of Sullivan, and that the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Board had due notice of said meeting and that, pursuant to Section 103 of the Public Officers Law, said meeting was open to the general public.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Town on October 16, 2019.

PAMELA BRIONES
Deputy Town Clerk

(SEAL)

AUTHORIZE SALE OF 2010 MACK DUMP TRUCK TO GEORGETOWN

Supervisor Becker explained that this truck was slated to go to Auctions International, however the Town of Georgetown expressed interest and approved its purchase the night before at their Town Board Meeting.

A motion was duly made by Councilor Martin, seconded by Councilor Kopp and unanimously approved by the Board to approve the sale of a 2010 Mack Dump Truck to the Town of Georgetown for \$75,000.00 without warranties, express or implied.

**AUTHORIZING THE PROCUREMENT OF
A 2020 MODEL YEAR FORD F-550 XL REGULAR CAB 4X4
WITH SPECIFIED EQUIPMENT**

Highway Superintendent Andy Busa indicated that he expects to receive the 2020 Model Year Ford F-550 in February 2020.

The following resolution was offered by Councilor Martin, who moved its adoption, seconded by Councilor Ranger, to wit:

WHEREAS, the Town of Sullivan Highway Department has previously advised the Town Board of the Town of Sullivan of its continuing need to repair, replace and update its fleet of equipment; and

WHEREAS, the Town of Sullivan Highway Department previously advised of its desire to acquire a new 2020 Model Year Ford F-550 XL Regular Cab 4x4 with dump body and plow attachment equipment; and

WHEREAS, the Town has placed a request through the Office of General Services Vehicle Marketplace (NYS OGS Contract PC67318) and received an offer and proposal on same; and

WHEREAS, purchase through the Office of General Services Vehicle Marketplace is compliant with the provisions of General Municipal Law §104; and

WHEREAS, the Town of Sullivan Highway Department has utilized said services to obtain a bid, which bid upon review by the Town Board has been deemed to have achieved the best price for such equipment; and

WHEREAS, the bid price for such equipment from the Office of General Services Vehicle Marketplace has been determined to not exceed Sixty-Five Thousand Ninety and 80/100 Dollars (\$65,090.80) from retailer NYE Automotive Group (Fleet Department); and

WHEREAS, such procurement constitutes a Type II action for purposes of State Environmental Quality Review and, as a result, no environmental impact is anticipated.

NOW, THEREFORE, BE IT RESOLVED that the Town of Sullivan Town Board hereby authorizes the Town Supervisor to execute any necessary documents to purchase 2020 Model Year Ford F-550 XL Regular Cab 4x4 with dump body and plow equipment, in an amount not to exceed Sixty-Five Thousand Ninety and 80/100 Dollars (\$65,090.80) through the Office of General Services Vehicle Marketplace from NYE Automotive Group (Fleet Department), 1479 Genesee Street, Oneida, New York 13421 (NYS OGS Contract PC67318), upon the terms provided in the submitted proposal by way of cash payment, utilizing funds from the appropriate Highway Department Fund.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes

Jeffrey Martin
John M. Becker

Councilor
Supervisor

Voted
Voted

Yes
Yes

The foregoing resolution was thereupon declared duly adopted.

DATED: October 16, 2019

CERTIFICATE

STATE OF NEW YORK)
COUNTY OF MADISON)

I, the undersigned Deputy Town Clerk of the Town of Sullivan, Madison County, New York, **DO HEREBY CERTIFY:**

That I have compared the foregoing Resolution with the original thereof on file in the Office of the Town Clerk of the Town of Sullivan, and that the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Board had due notice of said meeting and that, pursuant to Section 103 of the Public Officers Law, said meeting was open to the general public.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Town on October 16, 2019.

PAMELA BRIONES
Deputy Town Clerk

(SEAL)

**AUTHORIZING THE LISTING OF TOWN OF SULLIVAN
SURPLUS EQUIPMENT THROUGH AUCTIONS INTERNATIONAL**

- 1. Used 1986 Mack Dump Truck (VIN 1M25152C9GA002565)**
- 2. Used 2001 Mack Dump Truck (VIN 1M2AD05C41W011251)**
- 3. Used 2014 Ford F-250 Pickup (VIN 1FTBF2B62EEB09266)**
- 4. Used 1988 International Dump Truck (VIN 1HTZTGJN0JH597884)**

The following resolution was offered by Councilor Kopp, who moved its adoption, seconded by Councilor Martin, to wit:

WHEREAS, the Town of Sullivan owns the following used equipment:

- 1. Used 1986 Mack Dump Truck (VIN 1M25152C9GA002565)**
- 2. Used 2001 Mack Dump Truck (VIN 1M2AD05C41W011251)**
- 3. Used 2014 Ford F-250 Pickup (VIN 1FTBF2B62EEB09266)**
- 4. Used 1988 International Dump Truck (VIN 1HTZTGJN0JH597884)**

which equipment is utilized by the Town of Sullivan; and

WHEREAS, the Town of Sullivan has advised that the equipment is dated and has advanced past its useful life for Town purposes such that it may be disposed; and

WHEREAS, the equipment is excess and surplus equipment and is not needed by the Town of Sullivan; and

WHEREAS, an analysis of the value of the equipment was undertaken by the Town; and

WHEREAS, the Town Board has presently determined that the manner of sale of the equipment which is likely to facilitate the best price for the equipment is by way of listing said equipment with Auctions International (www.auctionsinternational.com), an online auction site, "as is" without any warranties, expressed or implied.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Sullivan hereby authorizes the utilization of the online auction site Auctions International (www.auctionsinternational.com) for the disposal of the excess and surplus equipment referenced above as is and without any warranties, express or implied; and it is further

RESOLVED AND DETERMINED that the proceeds of said sale shall be deposited into the appropriate Town of Sullivan Fund, as required by law.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

DATED: October 16, 2019

CERTIFICATE

STATE OF NEW YORK)
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I FURTHER CERTIFY that all members of said Board had due notice of said meeting and that, pursuant to Section 103 of the Public Officers Law, said meeting was open to the general public.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Town on October 16, 2019.

PAMELA BRIONES
Deputy Town Clerk

(SEAL)

**PUBLIC HEARING ON THE PRELIMINARY BUDGET FOR THE TOWN OF SULLIVAN
FOR THE FISCAL YEAR 2020**

Supervisor Becker gave a summary of the proposed 2020 Budget and then thanked the Town Board and Town Comptroller for their time and involvement in reviewing and working on the 2020 Budget.

A motion was duly made by Councilor Martin, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board to open the Public Hearing at 9:23 A.M. to consider the Preliminary Budget and adoption of the Fiscal Year 2020 Budget for the Town of Sullivan.

Supervisor Becker asked if anyone would like to speak on the 2020 Preliminary Budget to come forward.

Art Lileo, resident of Waterbury Road, states that he reviewed the 2020 Budget online and that he supports it.

A motion was duly made by Councilor Martin, seconded by Councilor Kopp and unanimously passed by the Board, closing the public hearing on the Preliminary Budget at 9:24 A.M.

ADOPTION OF THE BUDGET FOR THE TOWN OF SULLIVAN FOR THE FISCAL YEAR 2020

A motion was duly made by Councilor Martin, seconded by Councilor Brzuszkiewicz to adopt the 2020 fiscal year Preliminary Budget for the Town of Sullivan as the final budget for Fiscal Year 2020, and upon roll call, the vote was as follows:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

AIM FUNDING

Supervisor Becker gave an update in the County's AIM Funding.

DISSOLUTION OF THE TOWN OF SULLIVAN DEVELOPMENT CORPORATION

Supervisor Becker explained the history of the Development Corporation and the Harbor Lights Business Park along with the difficulties of trying to mitigate the wetlands in the Park. Supervisor Becker further explains the plan moving forward with the Business Park. He also explains the Development Corporation members voted at their last meeting to dissolve the Development Corporation and turn their assets over to the Town of Sullivan.

A motion was duly made by Councilor Ranger, seconded by Councilor Martin and unanimously approved by the board to dissolve the Development Corporation.

OTHER MATTERS DISCUSSED

1. A resident of the Town addressed the Board with his concern of assessment rates that are being shown in both the Oneida Daily Dispatch as well as the Post-Standard. Supervisor Becker mentioned that our Town Assessor has done a great job since she has been here at the Town and has shown that prior to her being here assessment rates were all over the place. Supervisor Becker then further explained the equalization rates this year and that both he and the Town Assessor traveled to Albany to successfully appeal the rate to where it should be.
2. A resident of the Town addressed the Board with questions concerning of the Sleepy Hollow Water District and when it will be completed. Supervisor Becker stated they are just about ready to put it out to bid in November and hopefully will have the project started in March or April.
3. A resident of the Town addressed the Board with updates of a few events happening in Bridgeport in the upcoming weeks.

EXECUTIVE SESSION

A motion was duly made by Councilor Kopp, seconded by Councilor Martin and unanimously approved by the Board to enter into executive session at 9:40 A.M. to discuss the contract negotiations for AMR ambulance services.

A motion was duly made by Councilor Martin, seconded by Councilor Kopp and unanimously approved by the Board to exit executive session at 9:55 A.M.

ADJOURNMENT

A motion was duly made by Councilor Ranger, seconded by Councilor Martin and unanimously approved by the Board to adjourn the Town Board Meeting at 9:58 A.M.

Respectfully Submitted,
Emily Burns, Secretary to the Supervisor.