

**TOWN BOARD
TOWN OF SULLIVAN
REGULAR MEETING
AUGUST 21, 2019
9:00 A.M.**

A regular meeting of the Town Board of the Town of Sullivan was convened at the Town Office Building by Supervisor Becker at 9:00 A.M. on August 21, 2019.

Those in attendance for this meeting were: Supervisor John M. Becker; Councilors Jeff Martin, Kerry Ranger, Tom Kopp, and John Brzuszkiewicz; Attorney for the Town John R. Langey; Comptroller Beth Ellis; Assistant Comptroller Michael Harvey; Highway Superintendent Andy Busa; and Secretary to the Supervisor Emily Burns.

Also, in attendance: Members of the Public.

Meeting opened at 9:00 A.M.

Pledge to the flag was led by Supervisor Becker.

APPROVAL OF AUGUST 7, 2019 MEETING MINUTES

A motion was duly made by Councilor Martin, seconded by Councilor Kopp and unanimously approved by the Board to approve the minutes of the August 7, 2019 Town Board Meeting.

REAPPOINT TONYA PIFER AS TOWN ASSESSOR

The following resolution was offered by Councilor Martin, who moved its adoption, seconded by Councilor Brzuszkiewicz, to wit:

WHEREAS, the Town of Sullivan has received notification from the New York State Department of Taxation and Finance (Office of Real Property Tax Services) advising the Town of Sullivan of the expiration of the term of appointment of Tanya Pifer as Sole Assessor for the Town of Sullivan; and

WHEREAS, the Town Board has previously been provided with proof of certification of Tanya Pifer to hold the position of Town Assessor in the Town of Sullivan; and

WHEREAS, the Town desires to appoint Tanya Pifer to a new six (6) year term to the position of Town Assessor, which new term will then expire on September 30, 2025.

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

1. That the Town of Sullivan Town Board hereby appoints Tanya Pifer as Sole Assessor for the Town of Sullivan to complete a term commencing on October 1, 2019 and ending on September 30, 2025 at an annual salary as set by the Town Board.

2. All benefits shall be in accordance with the Town of Sullivan Employee Handbook.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

DATED: August 21, 2019

CERTIFICATE

**STATE OF NEW YORK)
COUNTY OF MADISON)**

I, the undersigned Deputy Town Clerk of the Town of Sullivan, Madison County, New York,
DO HEREBY CERTIFY:

That I have compared the foregoing Resolution with the original thereof on file in the Office of the Town Clerk of the Town of Sullivan, and that the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Board had due notice of said meeting and that, pursuant to Section 103 of the Public Officers Law, said meeting was open to the general public.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Town on August 21, 2019.

**PAMELA BRIONES
Deputy Town Clerk**

(SEAL)

DISCUSS INTRODUCTION OF LOCAL LAW FOR ONE DAY PERMITS

Supervisor Becker discussed the potential to consider a law that would regulate one (1) day events that occur intermittently. Supervisor Becker then addressed the Board by asking if this is something worth looking into.

Attorney Langey explained how such a law could work and give the Town more flexibility and would allow them to give approval of one day events. The Board decided to consider this and have something drafted to introduce at the next Town Board Meeting for further discussion and a possible public hearing thereafter.

DISCUSS LOCAL LAW ON MODIFYING PDDS

Supervisor Becker explained the current process of modifying currently existing PDDs and then addressed the Board on whether this should be solely the Planning Board's responsibility or if they should keep the process the same. Currently, a PDD amendment requires the amendment of a Local Law, as well as Town Board and Planning Board approval.

Attorney Langey explained the process of creating the PDD in the first instance would remain the same but in the case of modifying other features of the activities for the PDD that could be at the discretion of the Planning Board.

The Board decided to consider this and have something drafted up to introduce at the next Town Board Meeting.

DISCUSSION ON ASBESTOS

Supervisor Becker discussed asbestos regulations with the Board and asked if the Town Board would be interested in adding a disclaimer to the Law to explain that the removal of asbestos would be a homeowner's responsibility when demolishing a property.

The Town Board agreed to look further into this and revisit it at another Board Meeting. The Codes Office will be asked to provide a memorandum to the Board on the proposal.

APPOINTMENT OR APPLICATION FOR MEMBERSHIP IN THE FIRE COMPANIES COMPRISING THE SULLIVAN FIRE DISTRICT

The Board acting as the Board of Fire Commissioners, received an application from Brian Cowan and Jeremiah La Celle for membership in the Bridgeport Fire Department.

A motion was duly made by Councilor Ranger, seconded by Councilor Kopp and unanimously approved by the Board, acting as the Board of Fire Commissioners, accepting Brian Cowan and Jeremiah La Celle as members of the Bridgeport Fire Department.

OTHER MATTERS DISCUSSED

1. Supervisor Becker spoke with the Board about a letter he received from a resident on Damon Point Road and their issue with a neighbor that does not maintain his property. The Board discussed this matter and will have this addressed by the Codes Office.
2. The Board gave an update on the Bridgeport Streetscapes project. They discussed keeping sidewalks on the North side of Rt. 31 due to the difficulty obtaining easements for this project.
3. Highway Superintendent Andy Busa explained he has obtained a permit from Madison County Soil and Water to put a culvert in on Marsh Mill Road. Highway Superintendent also advised the Board that the new 2020 Highway truck came in.

EXECUTIVE SESSION

A motion was duly made by Councilor Martin, seconded by Councilor Kopp and unanimously approved by the Board to enter into executive session for advice of counsel at 9:36 A.M.

A motion was duly made by Councilor Kopp, seconded by Councilor Martin and unanimously approved by the Board to exit executive session at 10:09 A.M.

ADJOURNMENT

A motion was duly made by Councilor Martin, seconded by Councilor Ranger and unanimously approved by the Board to adjourn the Town Board Meeting at 10:10 A.M.

Respectfully Submitted,
Emily Burns, Secretary to Town Supervisor