

**TOWN BOARD  
TOWN OF SULLIVAN  
REGULAR MEETING  
February 20, 2019  
9:00 A.M.**

A regular meeting of the Town Board of the Town of Sullivan was convened at the Town Office Building by Supervisor John M. Becker at 9:00 A.M. on February 20, 2019.

Those in attendance of the meeting were: Supervisor John M. Becker; Councilors: Kerry Ranger, Jeffery Martin, Thomas J. Kopp, and John Brzuszkiewicz; Attorney for the Town John R. Langey; Comptroller Beth Ellis; Assistant Comptroller Kyle Coon; and Secretary to Supervisor Emily Burns.

Also, in attendance: Members of the Public.

Pledge to the flag was led by Supervisor Becker.

**APPROVAL OF MINUTES OF JANUARY 2, 2019 MEETING**

A motion was duly made by Councilor Martin, Seconded by Councilor Brzuszkiewicz and unanimously passed by the Board approving the minutes of the Town Board Meeting of January 2, 2019.

**APPROVAL OF MINUTES OF JANUARY 16, 2019 MEETING**

A motion was duly made by Councilor Martin, Seconded by Councilor Kopp and unanimously passed by the Board approving the minutes of the Town Board Meeting of January 16, 2019.

**APPROVAL OF MINUTES OF JANUARY 23, 2019 MEETING**

A motion was duly made by Councilor Martin, Seconded by Councilor Brzuszkiewicz and unanimously passed by the Board approving the minutes of the Town Board Meeting of January 23, 2019.

**APPROVAL OF MINUTES OF FEBRUARY 6, 2019 MEETING**

A motion was duly made by Councilor Martin, Seconded by Councilor Kopp and unanimously passed by the Board approving the minutes of the Town Board Meeting of February 6, 2019.

**CANCELATION TOWN BOARD MEETING ON MARCH 6, 2019**

A motion was duly made by Councilor Kopp, Seconded by Councilor Martin and unanimously passed by the Board approving the cancelation of the Town Board Meeting on March 6, 2019.

## **DESIGNATION OF 2019 POLLING PLACES**

The following resolution was offered by Councilor Kopp, who moved its adoption, seconded by Councilor Brzuszkiewicz, to wit:

**WHEREAS**, pursuant to New York State Election Law 4-104 (Registration and Polling Places; designation of), "Every Board of Elections shall, in consultation with each city, town and village, designate the polling places in each election district in which the meetings for the registration of voters, and for any election may be held".

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Sullivan hereby designates and authorizes the Town Clerk to certify the following 2019 polling places for the Town of Sullivan:

District 1 – Sullivan Free Library, 101 Falls Boulevard, Chittenango

District 2 – Sullivan Veterans Memorial Parks and Recreation Building, 707 Mohawk Street, Chittenango

District 3 – Bridgeport Firehouse, 427 Main Street, Bridgeport

District 4 – Sullivan Town Office Building, 7507 Lakeport Road, Chittenango

District 5 – Fyler Community Hall, 1224 Fyler Road, Kirkville

District 6 – Sullivan Free Library, 101 Falls Boulevard, Chittenango

District 7 – Sullivan Town Office Building, 7507 Lakeport Road, Chittenango

District 8 – Sullivan Veterans Memorial Parks and Recreation Building, 707 Mohawk Street, Chittenango

District 9 – Bridgeport Firehouse, 427 Main Street, Bridgeport

District 10 – Sullivan Veterans Memorial Parks and Recreation Building, 707 Mohawk Street, Chittenango

District 11 – Sullivan Town Office Building, 7507 Lakeport Road, Chittenango

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

<b>John E. Brzuszkiewicz</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Thomas J. Kopp Jr.</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Kerry Ranger</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jeffrey Martin</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>John M. Becker</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>

The foregoing resolution was thereupon declared duly adopted.

**DATED: February 20, 2018**

**CERTIFICATE**

**STATE OF NEW YORK     )  
COUNTY OF MADISON    )**

I, the undersigned Deputy Town Clerk of the Town of Sullivan, Madison County, New York, **DO HEREBY CERTIFY:**

That I have compared the foregoing Resolution with the original thereof on file in the Office of the Town Clerk of the Town of Sullivan, and that the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

**I FURTHER CERTIFY** that all members of said Board had due notice of said meeting and that, pursuant to Section 103 of the Public Officers Law, said meeting was open to the general public.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of said Town on February 20, 2019.

**PAMELA BRIONES  
Deputy Town Clerk**

**(SEAL)**

**APPROVAL FOR PARKS AND RECREATION DEPARTMENT  
EMPLOYEES TO ATTEND NYSRPS CONFERENCE**

Supervisor Becker received a request from Peter Bardou and Jen Whiston to attend the 2019 New York State Parks and Recreation Conference to be held from April 7 through April 9, 2019. A motion was duly made by Councilor Brzuszkiewicz, seconded by Councilor Martin and unanimously passed by the Board authorizing their attendance at the Conference.

**AUTHORIZE ADVERTISEMENT OF TICKET BOOTH, LIFEGUARD CHAIRS  
AND VOTING MACHINE FOR SALE "AS IS"**

A motion was duly made by Councilor Brzuszkiewicz, seconded by Councilor Martin and unanimously passed by the Board to advertise the sale of one (1) Ticket Booth, two (2) Lifeguard Chairs and one (1) voting machine, "as is", without warranty, said equipment being excess to the Town of Sullivan.

**BUDGET MODIFICATIONS**

A motion was duly made by Councilor Brzuszkiewicz, seconded by Councilor Martin and unanimously passed by the Board to adopt the following budget modifications, to wit:

Transferring \$32,250.00 to pay installments (3) of \$10,720.00 for payments 3, 4 and 5 to TransPro for the Community Survey.

From:  
A1990.4  
Contingent

To:  
A1010.4  
Town Board Expense

### **APPOINTMENT OF APPLICATION FOR MEMBERSHIP IN THE FIRE COMPANIES COMPRISING THE SULLIVAN FIRE DISTRICT**

The Board, acting as the Board of Fire Commissioners, received applications from Katherine Rutherford, Kelly Boyer, Patrick McGinnins, Sharon Davie and Erick Haas for membership in the Chittenango Fire Department.

A motion was duly made by Councilor Kopp, seconded by Councilor Martin and unanimously passed by the Board, acting as the Board of Fire Commissioners, accepting Katherine Rutherford, Kelly Boyer, Patrick McGinnins, Sharon Davie and Erick Haas as members of the Chittenango Fire Department.

### **OTHER MATTERS DISCUSSED**

- 1) Supervisor Becker advised the Town Board of discussions with Seneca Federal Savings Bank concerning their request for a PILOT Agreement from the Madison County IDA as the next step in implementing a new branch location in Bridgeport.
- 2) Supervisor Becker discussed the receipt of a letter from Colleen Zimmer, Festival Coordinator at All Things Oz Museum, requesting support and sponsorship from the Town of Sullivan for the 42<sup>nd</sup> annual Oz-Stravaganza Festival. Councilor Kopp offered to look into any in-kind services the Town could potentially provide.
- 3) Supervisor Becker spoke of the receipt of a "Notice of Availability of Funds" from the NYS Urban Forestry Council offering an Arbor Day Community Grant. This Grant encourages communities to start a shade tree committee by awarding up to \$1,000 to grant recipient.

Supervisor Becker then addressed the Board and requested permission to apply for the Arbor Day Community Grant.

A Motion was duly made by Councilor Brzuszkiewicz, seconded by Councilor Martin and unanimously passed by the Board to apply for the Arbor Day Community Grant.

- 4) Supervisor Becker asked Attorney Langey to discuss the updated details of the Michael Mimassi case regarding alleged multiple code violations.

- 5) Supervisor Becker spoke of a meeting that will be set up for the Business Park Board to gather and discuss the interest shown by the Air Force to lease a parcel of land within the Business Park, as well as the environmental impacts that need to be addressed.
- 6) Councilor Kopp addressed the "STOP" sign at the intersection of Kinderhook Road and Bolivar Road with Highway Superintendent Andrew Busa. Councilor Kopp discussed the possibility of relocating the "STOP" sign closer to the intersection to increase visibility. Highway Superintendent Andrew Busa expressed that he will take a look and see what they can do.
- 7) Councilor Ranger spoke of the Bridgeport Streetscapes project and the possibility of not installing a sidewalk on North Road in Bridgeport. Councilor Ranger expressed concern of sidewalk passing through resident's driveways as well as not having an adequate amount of room on the side of the road. Councilor Ranger suggests creating greenscape along Rt. 31 to upgrade the appearance of the intersection as well as Rt. 31.
- 8) Highway Superintendent Busa introduced the Highway Department's Secretary, Elaine Hatch. Highway Superintendent Busa also explained to the Board and the Public the systems they use including the Time Clock System, Snow and Ice Reports, and the GIS System.
- 9) Supervisor Becker explained that Madison County Soil & Water Conservation Department is a County resource that has helped the Town's Highway Department, as well as assisted with the pond in Sullivan Park. Supervisor Becker spoke of their current project, working on the Cowaselon Creek Watershed District to get the water back to the way it was in the 1960's.
- 10) A member of the public commented on Supervisor Becker's State of the Town Address as well as a code's enforcement matter and potential of another Maple Leaf location. Supervisor Becker stated the Board will take note of the member of the public's concern.
- 11) A member of the public addressed concern with junk cars on Marsh Mill Road. Supervisor Becker explained they have addressed previous concern and found 45 of the 64 junk cars that have been mentioned previously. Enforcement is ongoing at this time.
- 12) A member of the public addressed concern with the recently enacted Kennel Law. Supervisor Becker suggested the implementation of a moratorium. Attorney Langey then explained to the public what a moratorium would do, if approved.

### **EXECUTIVE SESSION**

A motion was duly made by Councilor Kopp, seconded by Councilor Martin and unanimously passed by the Board to go into Executive Session to discuss the employment history of a particular employee at 9:46 A.M.

A motion was duly made by Councilor Martin, seconded by Councilor Kopp and unanimously passed by the Board to close Executive Session at 11:04 A.M.

### **ADJOURNMENT**

A motion was duly made by Councilor Brzuszkiewicz, Seconded by Councilor Martin and unanimously passed by the Board to adjourn the Town Board Meeting at 11:05 A.M.

**Respectfully Submitted,**

**Emily Burns, Secretary to Town Supervisor**