

**TOWN BOARD
ORGANIZATIONAL MEETING
JANUARY 2, 2019**

The Organizational Meeting of the Town Board, Town of Sullivan was convened at the Town Office Building by Supervisor John M. Becker at 7:00 P.M.

Those in attendance for the meeting were: Supervisor John M. Becker; Councilors: Thomas J. Kopp, Jr., John E. Brzuszkiewicz, Kerry Ranger and Jeffrey Martin; Highway Superintendent Andrew Busa; Attorney for the Town John R. Langey; Comptroller Beth Ellis; and Town Clerk Amy B. Wells.

Also in attendance were members of the public. The pledge to the flag was led by Supervisor Becker.

ORGANIZATIONAL MEETING

THE FOLLOWING APPOINTMENTS, COMMITTEES, DESIGNATIONS, WAGES, AND OTHER ORGANIZATIONAL MATTERS ARE HEREBY MADE AND DETERMINED:

A motion was duly made by Councilor Martin, seconded by Councilor Kopp and unanimously passed by the Board DESIGNATING THE FIRST AND THIRD WEDNESDAYS OF EACH MONTH AS THE OFFICIAL DATES OF THE REGULAR MEETINGS OF THE TOWN BOARD; THE REGULAR MEETING ON THE FIRST WEDNESDAY OF THE MONTH AT 7:00 P.M. AND THE REGULAR MEETING ON THE THIRD WEDNESDAY OF THE MONTH AT 9:00 A.M. ALL MEETINGS TO BE HELD AT THE TOWN HALL OF THE TOWN OF SULLIVAN LOCATED AT 7507 LAKEPORT ROAD, CHITTENANGO NEW YORK.

THE TOWN OF SULLIVAN PLANNING BOARD MEETINGS WILL BE HELD ON THE FIRST TUESDAY OF EACH MONTH AT 7:00 P.M. AND THE TOWN OF SULLIVAN ZONING BOARD OF APPEALS MEETINGS WILL BE HELD ON THE SECOND THURSDAY OF EACH MONTH AT 7:30 P.M. ALL MEETINGS TO BE HELD AT THE TOWN HALL OF THE TOWN OF SULLIVAN LOCATED AT 7507 LAKEPORT ROAD, CHITTENANGO, NEW YORK.

THE TOWN CLERK SHALL PROVIDE PUBLIC NOTICE OF THE REGULAR MEETING DATES AND TIMES, AND SPECIAL MEETINGS AS THEY OCCUR, BY POSTING ON THE TOWN'S OFFICIAL BULLETIN BOARD AND ON THE TOWN'S WEBSITE AND PROVIDING SAME TO THE OFFICIAL TOWN NEWSPAPERS FOR PUBLICATION IN ACCORDANCE WITH THE OPEN MEETINGS LAW OF THE STATE OF NEW YORK.

A motion was duly made by Councilor Martin, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board DESIGNATING THE ONEIDA DISPATCH and THE POST-STANDARD AS OFFICIAL NEWSPAPERS.

A motion was duly made by Councilor Brzuszkiewicz, seconded by Councilor Kopp and unanimously passed by the Board DESIGNATING COMMUNITY BANK, N.A.; JPMORGAN

CHASE BANK, N.A.; and M&T BANK AS OFFICIAL DEPOSITORIES OF ALL TOWN FUNDS.

A motion was duly made by Councilor Martin, seconded by Councilor Kopp and unanimously passed by the Board AUTHORIZING THE SUPERVISOR AND THE COMPTROLLER TO INVEST TOWN MONIES IN SAVINGS MONEY MARKET ACCOUNTS AND CERTIFICATES OF DEPOSIT IN AN OFFICIAL DEPOSITORY WITH PLEDGE SECURITIES REQUIRED FOR ANY INDIVIDUAL ACCOUNT OR CERTIFICATE OF DEPOSIT OVER \$100,000.00.

A motion was duly made by Councilor Martin, seconded by Councilor Ranger and unanimously passed by the Board AUTHORIZING THE RECEIVER OF TAXES ON JANUARY 15, 2019 TO PAY THE SUPERVISOR ANY MONIES AVAILABLE AT THAT TIME AND TO AUTHORIZE THE SUPERVISOR AND THE COMPTROLLER TO DEPOSIT THOSE MONIES IN SUCH SAVINGS MONEY MARKET ACCOUNTS AND CERTIFICATES OF DEPOSIT IN AN OFFICIAL DEPOSITORY AS THEY DEEM APPROPRIATE.

A motion was duly made by Councilor Martin, seconded by Councilor Kopp and unanimously passed by the Board AUTHORIZING THE PAYMENT TO THE FOLLOWING VENDORS, UPON THE VOUCHERS PREPARED BY THE COMPTROLLER AND WITHOUT FURTHER CERTIFICATION OF THE TOWN BOARD, IN ADDITION TO THE WITHIN RESOLUTION CONSTITUTING A BLANKET CERTIFICATION, TO WIT: VERIZON; NATIONAL GRID; ONONDAGA COUNTY WATER AUTHORITY (OCWA); SPECTRUM/TIME WARNER CABLE; and SUNOCO OIL. (ALL UTILITIES).

A motion was duly made by Councilor Kopp, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board RENEWING THE TOWN CLERK'S PETTY CASH FUND FOR \$200.00.

A motion was duly made by Councilor Martin, seconded by Councilor Ranger and unanimously passed by the Board ADOPTING THE IRS MILEAGE RATE IN EFFECT FOR THE YEAR 2019 FOR TOWN EMPLOYEES USING THEIR OWN AUTOMOBILE IN THE DISCHARGE OF OFFICIAL DUTIES.

A motion was duly made by Councilor Martin, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board AUTHORIZING THE HIGHWAY SUPERINTENDENT TO ENTER INTO A CONTRACT FOR PUBLIC WORKS INVOLVING AN EXPENDITURE OF \$35,000.00 OR LESS AND ALL PURCHASE CONTRACTS FOR THE HIGHWAY DEPARTMENT INVOLVING AN EXPENDITURE OF \$20,000.00 OR LESS, WITHOUT BID, BUT IN ACCORDANCE WITH THE MOST RECENTLY ADOPTED PROCUREMENT POLICY OF THE TOWN.

A motion was duly made by Councilor Kopp, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board AUTHORIZING THE CONTRACT BETWEEN THE HIGHWAY SUPERINTENDENT AND THE TOWN BOARD FOR THE EXPENDITURE OF

MONIES AS STIPULATED IN THE BUDGET FOR THE REPAIR AND IMPROVEMENT OF TOWN HIGHWAYS IN ACCORDANCE WITH HIGHWAY LAW SECTION 284, UPON AGREEMENT OF THE TOWN BOARD AND THE TOWN HIGHWAY SUPERINTENDENT TO ITS FINAL TERMS.

A motion was duly made by Councilor Martin, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board DIRECTING THAT THE MEMBERS OF THE PARK BOARD, PLANNING BOARD AND THE ZONING BOARD OF APPEALS BE PAID QUARTERLY; AND THE SALARIES OF ALL EMPLOYEES OF THE TOWN BE PAID EVERY TWO WEEKS, WITH THE WEEK ENDING ON WEDNESDAY.

A motion was duly made by Councilor Kopp, seconded by Councilor Martin and unanimously passed by the Board SETTING THE HOURLY RATES OF NON-SALARIED EMPLOYEES OF THE DEPARTMENT OF PARKS & RECREATION, HIGHWAY DEPARTMENT AND TOWN CLERK'S OFFICE AT THE AMOUNTS SET FORTH IN THE BUDGET.

A motion was duly made by Councilor Martin, seconded by Councilor Ranger and unanimously passed by the Board APPOINTING AMY B. WELLS AS THE RECEIVER OF TAXES FOR THE YEAR 2019 AT THE BUDGETED SALARY.

A motion was duly made by Councilor Martin, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board APPOINTING AMY B. WELLS AS THE REGISTRAR OF VITAL STATISTICS FOR THE YEAR 2019 AT THE BUDGETED SALARY.

A motion was duly made by Councilor Martin seconded by Councilor Brzuszkiewicz and unanimously passed by the Board ACKNOWLEDGING THE APPOINTMENT BY AMY B. WELLS, TOWN CLERK, OF PAMELA BRIONES AS DEPUTY TOWN CLERK AT THE HOURLY RATE STIPULATED IN THE BUDGET.

A motion was duly made by Councilor Kopp, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board APPOINTING PAMELA BRIONES AS THE DEPUTY RECEIVER OF TAXES AT THE HOURLY RATE STIPULATED IN THE BUDGET.

A motion was duly made by Councilor Martin, seconded by Councilor Ranger and unanimously passed by the Board PAMELA BRIONES AS DEPUTY REGISTRAR OF VITAL STATISTICS AT NO ADDITIONAL COMPENSATION.

A motion was duly made by Councilor Martin, seconded by Councilor Kopp and unanimously passed by the Board APPOINTING LARRY BALL AS THE FAIR HOUSING OFFICER FOR ONE YEAR AT NO ADDITIONAL COMPENSATION.

A motion was duly made by Councilor Martin, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board APPOINTING LARRY BALL AS THE ZONING ADMINISTRATIVE OFFICER AND BUILDING ADMINISTRATIVE OFFICER FOR ONE YEAR AT NO ADDITIONAL COMPENSATION.

A motion was duly made by Councilor Martin, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board APPOINTING JERI LEE ROWLINGSON AS THE CLERK TO THE ZONING ADMINISTRATIVE OFFICER AND BUILDING ADMINISTRATIVE OFFICER, AT THE BUDGETED SALARY.

A motion was duly made by Councilor Martin, seconded by Councilor Ranger and unanimously passed by the Board APPOINTING WILLIAM PINDLE AS THE FIRE ADMINISTRATIVE OFFICER FOR ONE YEAR AT THE BUDGETED SALARY.

A motion was duly made by Councilor Martin, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board APPOINTING KIMBERLY MUEHLENBEIN AS THE DOG CONTROL OFFICER AND ANIMAL CONTROL OFFICER ON A MONTHLY BASIS AT THE BUDGETED SALARY AND SERVING AT THE PLEASURE OF THE TOWN BOARD.

A motion was duly made by Councilor Brzuszkiewicz, seconded by Councilor Kopp and unanimously passed by the Board HIRING CHRIS HOLLENBECK, OF ONEIDA, AS PART-TIME DEPUTY DOG CONTROL OFFICERS FOR THE YEAR 2019, WHO IS TO ACT IN THE ABSENCE OF KIMBERLY MUEHLENBEIN, WHEN THE DOG CONTROL OFFICER IS AWAY FROM THE TOWN 24 HOURS OR MORE, AT A DAILY WAGE OF \$40 PER DAY AND AT A WEEKEND WAGE OF \$100 FOR THE PERIOD FROM NOON ON FRIDAY TO 8:00 A.M. ON THE FOLLOWING MONDAY MORNING.

A motion was duly made by Councilor Kopp, seconded by Councilor Martin and unanimously passed by the Board RETAINING COSTELLO, COONEY & FEARON, PLLC (JOHN R. LANGEY, ESQ.) AS ATTORNEY FOR THE TOWN OF SULLIVAN FOR THE YEAR 2019.

A motion was duly made by Councilor Martin, seconded by Councilor Kopp and unanimously passed by the Board APPOINTING BETH ELLIS AS TOWN COMPTROLLER FOR THE STATUTORY PERIOD AT THE BUDGETED SALARY.

A motion was duly made by Councilor Martin, seconded by Councilor Kopp and unanimously passed by the Board ACKNOWLEDGING THE APPOINTMENT BY ANDY BUSA, HIGHWAY SUPERINTENDENT, OF DOUGLAS COMPOLI AS THE DEPUTY HIGHWAY SUPERINTENDENT AT THE HOURLY RATE STIPULATED IN THE BUDGET

A motion was duly made by Councilor Brzuszkiewicz seconded by Councilor Martin and unanimously passed by the Board APPOINTING SHERRY MENNINGER TO THE PLANNING BOARD FOR A FIVE YEAR TERM ENDING DECEMBER 31, 2023 AT THE BUDGETED SALARY.

A motion was duly made by Councilor Martin, seconded by Councilor Kopp and unanimously passed by the Board DESIGNATING FRANK PARK AS CHAIRMAN OF THE PLANNING BOARD FOR A ONE YEAR TERM ENDING DECEMBER 31, 2019.

A motion was duly made by Councilor Martin, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board RE-APPOINTING ROSEMARY PARK AS THE SECRETARY OF THE PLANNING BOARD AT THE BUDGETED SALARY.

A motion was duly made by Councilor Martin, seconded by Councilor Kopp and unanimously passed by the Board APPOINTING STEVE DURFEE TO THE ZONING BOARD OF APPEALS FOR A FIVE YEAR TERM ENDING DECEMBER 31, 2023 AT THE BUDGETED SALARY.

A motion was duly made by Councilor Martin, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board DESIGNATING STEVE DURFEE AS CHAIRMAN OF THE ZONING BOARD OF APPEALS FOR A ONE YEAR TERM ENDING DECEMBER 31, 2019.

A motion was duly made by Councilor Martin, seconded by Councilor Kopp and unanimously passed by the Board APPOINTING JERI LEE ROWLINGSON AS THE SECRETARY OF THE ZONING BOARD OF APPEALS AT THE BUDGETED SALARY.

A motion was duly made by Councilor Martin, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board APPOINTING COUNCILOR TOM KOPP AS THE DEPUTY SUPERVISOR FOR A ONE-YEAR TERM ENDING DECEMBER 31, 2019.

APPOINTMENT OF FIRE CHIEFS FOR THE FIRE COMPANIES COMPRISING THE SULLIVAN FIRE DISTRICT

A motion was duly made by Councilor Kopp, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board ACTING AS THE BOARD OF FIRE COMMISSIONERS, APPOINTING FRANK THOMPSON, JR. AS THE CHIEF OF THE BRIDGEPORT FIRE COMPANY; JOHN MORGAN AS THE CHIEF OF THE CHITTENANGO FIRE COMPANY; and RALPH DeFOREST AS THE CHIEF OF THE NORTH CHITTENANGO FIRE COMPANY.

TOWN OF SULLIVAN BUSINESS REVOLVING LOAN FUND

The Board determined to table the appointment of individuals to the TOWN OF SULLIVAN BUSINESS REVOLVING LOAN FUND COUNCIL.

The Board determined to table the appointment of individuals to the LOAN REVIEW COMMITTEE.

COMMITTEE APPOINTMENTS

The Board determined to table the appointment of individuals to the following Committees for the Year 2019:

HIGHWAY
FIRE DEPARTMENT
PARKS & RECREATION DEPARTMENT
PERSONNEL
BUILDINGS & GROUNDS

A motion was duly made by Councilor Brzuszkiewicz, seconded by Councilor Martin, and unanimously passed by the Board NAMING THE FOLLOWING THREE MEMBERS TO THE GRIEVANCE BOARD (PER PERSONNEL POLICY), TO WIT: SUPERVISOR BECKER; COUNCILOR MARTIN; and COUNCILOR KOPP.

CONTRACTS AND LEASES

A motion was duly made by Councilor Brzuszkiewicz, seconded by Councilor Martin and unanimously passed by the Board AUTHORIZING THE SUPERVISOR, ON BEHALF OF THE TOWN OF SULLIVAN, TO SIGN THE CONTRACT BETWEEN THE TOWN OF SULLIVAN AND THE TOWN OF FENNER FOR FIRE PROTECTION FOR THE YEAR 2019 AS PER THE AGREEMENT PRESENTED TO THE BOARD SUBJECT TO REVIEW BY THE TOWN ATTORNEY, a copy of which shall be on file in the Office of the Town Clerk.

A motion was duly made by Councilor Martin, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board AUTHORIZING THE SUPERVISOR, ON BEHALF OF THE TOWN OF SULLIVAN, TO SIGN THE CONTRACT BETWEEN THE TOWN OF SULLIVAN AND THE TOWN OF CICERO FOR FIRE PROTECTION FOR THE YEAR 2019 AS PER THE AGREEMENT PRESENTED TO THE BOARD SUBJECT TO REVIEW BY THE TOWN ATTORNEY, a copy of which shall be on file in the Office of the Town Clerk.

A motion was duly made by Councilor Kopp, seconded by Councilor Martin and passed by the Board, with Councilor Brzuszkiewicz abstaining, AUTHORIZING THE SUPERVISOR, ON BEHALF OF THE TOWN OF SULLIVAN, TO SIGN THE BUILDING CLEANING CONTRACT BETWEEN THE TOWN OF SULLIVAN AND BOO'S CLEANING SERVICE FOR THE YEAR 2019 AS PER THE AGREEMENT PRESENTED TO THE BOARD SUBJECT TO REVIEW BY THE TOWN ATTORNEY, a copy of which shall be on file in the Office of the Town Clerk.

A motion was duly made by Councilor Martin, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board AUTHORIZING THE SUPERVISOR, ON BEHALF OF THE TOWN OF SULLIVAN, TO SIGN THE CONTRACT BETWEEN THE TOWN OF SULLIVAN AND THE SULLIVAN COMMUNITY COUNCIL FOR THE YEAR 2019 AS PER THE AGREEMENT PRESENTED TO THE BOARD SUBJECT TO REVIEW BY THE TOWN ATTORNEY, a copy of which shall be on file in the Office of the Town Clerk, subject to review by legal counsel.

A motion was duly made by Councilor Martin, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board, be it

RESOLVED, THAT THE SUPERVISOR, ON BEHALF OF THE TOWN OF SULLIVAN, BE AND HEREBY IS AUTHORIZED TO EXTEND THE TERM OF THE LEASE

BETWEEN THE TOWN OF SULLIVAN AND THE COUNTY OF MADISON FOR THE COMPOSTING SITE AT THE TOWN OF SULLIVAN PROPERTY ON BOLIVAR ROAD IN PROXIMITY OF THE TRANSFER STATION THROUGH TO DECEMBER 31, 2019 AS PER THE EXTENSION OF LEASE PRESENTED TO THE TOWN BOARD, a copy shall be on file in the Office of the Town Clerk, subject to review by legal counsel.

APPROVAL OF THE 2019 HOLIDAY SCHEDULE

A motion was duly made by Councilor Brzuszkiewicz, seconded by Councilor Martin and unanimously passed by the Board, adopting the holiday schedule presented to the Board as follows:

2019

New Year's Day (Observed)	Tuesday	January 1, 2019
Dr. Martin Luther King, Jr. Day	Monday	January 21, 2019
Presidents' Day	Monday	February 18, 2019
Good Friday	Friday	April 19, 2019
Memorial Day	Monday	May 27, 2019
Independence Day	Thursday	July 4, 2019
Labor Day	Monday	September 2, 2019
Columbus Day	Monday	October 14, 2019
Election Day	Tuesday	November 5, 2019
Veterans' Day (Observed)	Monday	November 11, 2019
Thanksgiving Day	Thursday	November 28, 2019
Friday after Thanksgiving Day	Friday	November 29, 2019
Christmas Eve (1/2 day - leave at noon)	Tuesday	December 24, 2019
Christmas Day	Wednesday	December 25, 2019
New Year's Eve (1/2 day - leave at noon)	Tuesday	December 31, 2019

APPROVAL OF MINUTES OF MEETING

A motion was duly made by Councilor Brzuszkiewicz, seconded by Councilor Kopp and unanimously passed by the Board to approve the minutes of the Town Board meeting of December 19, 2018.

A motion was duly made by Councilor Martin, seconded by Councilor Brzuszkiewicz and

unanimously passed by the Board to approve the minutes of the Town Board meeting of December 27, 2018.

**ATKINS IMPROVEMENTS TO THE WEST SULLIVAN SEWER DISTRICT
(8895 MINER ROAD)
FULL SECURITY RELEASE**

The following resolution was made by Councilor Martin and was seconded by Councilor Ranger:

WHEREAS, Thomas E. Atkins, Sr. and Stacey A. Atkins (hereinafter "Developer") have entered into the "Town of Sullivan Sewer Construction and Maintenance Agreement (Atkins Improvements to the West Sullivan Sewer District - 8895 Miner Road)" (hereinafter "Agreement") with the Town of Sullivan and the West Sullivan Sewer District, dated September 11, 2018, in order to construct new sewer facilities to connect to the existing sewer facilities located approximately 780 l.f. from the Developer's property located at 8895 Miner Road and described generally as the manhole tie-in at the intersection of Miner Road and Mallard Bay Road; and

WHEREAS, said Developer also executed and delivered to the Town security in proper form and amount as required by said Agreement, to wit a Bond issued by SureTec Insurance Company, dated September 14, 2018, in the amount of Twenty Thousand and 00/100 Dollars (\$20,000.00); and

WHEREAS, the Developer shall provide to the Town a Bill of Sale with regard to the project equipment associated with said improvements; and

WHEREAS, the Town Board authorized the Supervisor of the Town to execute and enter into the Agreement with the Developer for the construction and maintenance of sewer and drainage facilities within such development; and

WHEREAS, the Town Board has reviewed and considered all of the aforementioned documents and have found them to be in proper order and the Town Board having further found that it is in the public interest to accept dedication of the proposed improvements and facilities.

NOW, THEREFORE, it is

RESOLVED that the Town Board, on the behalf of the Town, does hereby accepts the sanitary sewer improvements as set forth in the Bill of Sale on behalf of the West Sullivan Sewer District upon presentation of such Bill of Sale and an Affidavit of No Liens; and it is further

RESOLVED that upon such presentment, the Developer be and hereby is released from further obligation under the Agreement dated September 11, 2018, with the exception of any warranties and maintenance period proscribed therein and that any remaining securities be released to the Developer; and it is further

RESOLVED that all authorizations and approvals herein granted be and are expressly conditioned upon the Developer providing to the Town the referenced Bill of Sale and Affidavit

of No Liens for said improvements and facilities and the payment of all outstanding fees and disbursements due to the Town resulting from this project.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

DATED: January 2, 2019

CERTIFICATE

STATE OF NEW YORK)
COUNTY OF MADISON)

I, the undersigned Town Clerk of the Town of Sullivan, Madison County, New York,
DO HEREBY CERTIFY:

That I have compared the foregoing Resolution with the original thereof on file in the Office of the Town Clerk of the Town of Sullivan, and that the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Board had due notice of said meeting and that, pursuant to Section 103 of the Public Officers Law, said meeting was open to the general public.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Town on January 2, 2019.

Amy B. Wells
Town Clerk

(SEAL)

SALE OF BRIDGEPORT FIRE TRUCK

A motion was duly made by Councilor Martin, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board for the sale of a 2000 Spartan Fire Truck (VIN 4S7CT2397YC036867) by the Bridgeport Fire Company to the Evans Center Volunteer Fire Company for \$32,500.00, the sale of said equipment "As Is" with no warranties, expressed or implied.

EXECUTIVE SESSIONS

A motion was duly made by Councilor Martin, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board to enter into executive session at 7:29 P.M. to "obtain advice of Counsel on legal matters".

A motion was duly made by Councilor Kopp, seconded by Councilor Martin and unanimously passed by the Board to close the executive session at 8:25 P.M.

ADJOURNMENT

A motion was duly made by Councilor Martin, seconded by Councilor Kopp and unanimously passed by the Board, to adjourn the meeting at 8:26 P.M.

**Respectfully Submitted,
John R. Langey
Attorney for the Town**