

**TOWN BOARD
TOWN OF SULLIVAN
REGULAR MEETING
FEBRUARY 15, 2017**

A regular meeting of the Town Board of the Town of Sullivan was convened at the Town Office Building by Supervisor John M. Becker at 9:00 A.M.

Those in attendance for the meeting were: Supervisor John M. Becker; Councilors: Jeff Martin; Kerry Ranger; Thomas Kopp and John Brzuszkiewicz; Highway Superintendent Andrew Busa; Attorney for the Town John R. Langey; Comptroller Beth Ellis; Town Clerk Charlotte A. Ferstler

Also in attendance were: Parks Director Julie LaFave; Recreation Supervisor Jennifer Smiley; and Members of the Public.

Pledge to the flag was led by Supervisor Becker.

APPROVAL OF MINUTES OF MEETING

A motion was duly made by Councilor Brzuszkiewicz, seconded by Councilor Kopp and unanimously passed by the Board to approve the minutes of the Town Board meeting of February 1, 2017.

**CHITTENANGO CENTRAL SCHOOL CAPITAL IMPROVEMENT PROJECT
LEAD AGENCY ACKNOWLEDGMENT**

Supervisor Becker asked Attorney Langey to explain to the public why the Town needs to be involved with the Chittenango School Capital Improvement Project. Attorney Langey explained that the School is by law required to notify the Town that they are asking to be named Lead Agency for this Capital Improvement Project and acknowledging the Town Board is in agreement with the School handling all aspects of the environmental issues for this project.

A motion was duly made by Councilor Brzuszkiewicz, seconded by Councilor Kopp and with a vote of 4-0 (Councilor Martin abstaining) the Board authorized Supervisor Becker to execute this consent to Lead Agency on behalf of the Town of Sullivan.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Abstained	-----
John M. Becker	Supervisor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

HIGHWAY PICKUP TRUCK PURCHASE

Supervisor Becker informed the Board that Highway Superintendent Busa has asked the Board for approval to bid for the purchase of a new pickup truck for the Highway Department. Supervisor Becker stated that if they go with the State Bid it is not necessary to put this purchase out for public bid. Attorney Langey stated that he will submit a resolution for the Board to review at the next regular meeting.

CORNELL PROPERTY – PINDLE LANE

Supervisor Becker informed the Board that Myers and Associates, PC have completed and submitted a survey map of the Pindle Lane right-of-way property and reported that this property is owned by Cornell University. Attorney Langey stated that his Office has pulled the Deed for this piece of land and they believe that the land in question is owned by the Town of Sullivan. Supervisor Becker stated that there is a Town owned drainage pipe on this property which makes the property a non-buildable lot.

Attorney Langey stated that he is going to forward a copy of the Deed for this property to Rick Myers for his review and ask that he make changes to the map and submit a new map to the Town Board for their review.

SALT SPRINGS WATER DISTRICT PROPOSAL

Engineer Taylor Bottar (Barton & Loguidice Engineers) reported to the Board about the Salt Springs and Sleepy Hollow Water District Project. He informed the Board that the preliminary report has been completed and that in order to move forward with this project, Barton & Loguidice is submitting a cost proposal of Twenty-Six Thousand Dollars (\$26,000.00) for a Map, Plan and Report. This amount will cover the environmental aspects of the Project, including the SEQR report as well as setting the proposed water district boundaries.

A motion was duly made by Councilor Kopp, seconded by Councilor Martin and unanimously passed by the Board to move forward with the Map, Plan and Report for the Salt Springs Water District Project.

MADISON COUNTY SURVEY PROJECT

Supervisor Becker explained to the Board that Madison County is putting out a survey and hopes to get feed-back from the public about customer service at the County level. He asked that anyone who would like may take a survey, fill it out and mail it back to the County. He also asked that the survey is be distributed to the public.

PAUL HRYNIO – OXBOW ROAD PURCHASE

Paul Hrynio, who resides at 8565 Bridgeport Kirkville Road, appeared before the Board to inquire about purchasing a portion of a road (known as Oxbow Road) that borders property he is currently renting. Mr. Hrynio indicated that this old road causes problems for him because people go down to the creek to fish and canoe and he does not like the foot traffic it brings. He also stated that people go there to drink and party, which he does not think is safe for his children and does not want them exposed to this environment. It had previously been reported to Supervisor Becker that Mr. Hrynio had placed signs and blocked access to this road. Attorney Langey stated that at this time, Oxbow Road is still a Town owned road and advised Mr. Hrynio that he cannot block or put any signage on this property.

Supervisor Becker stated that he and Attorney Langey need to look into the status of Oxbow Road and they will contact Mr. Hrynio when they have the answers to several questions that have been brought up today.

2017 PARKS AND RECREATION CONFERENCE

Parks and Recreation Director LaFave and Recreation Supervisor Smiley appeared before the Board for approval to attend the 2017 New York State Parks and Recreation Conference to be held April 2 through April 4, 2017 with the cost not exceeding One Thousand Dollars (\$1,000.00). Councilor Ranger duly made a motion, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board authorizing their attendance at the Conference.

Director LaFave also informed the Board that they had been nominated by the Park Board for the 'Most Supportive Elected Officials Award' and the Town of Sullivan Board won the Award. She stated that there will be a ceremony on March 3rd and she will get back to them with the time and place. The Board thanked Director LaFave for submitting and will graciously have a representative from the Board there to accept.

OTHER MATTERS

1. Councilor Kopp reported to the Board that the Chittenango Fire Department had sent a truck out to be painted and it is completed and back.

He also reported that on April 1, 2017 the Chittenango Fire Department will be celebrating its 75th Anniversary and they will all be getting invitations to the banquet.

2. Supervisor Becker reported that the County put out an RFP for the Fire Training Center at Madison County. They expect to have it completed and running within a year. It will be setup for training and classrooms and will be available for use by all Madison County Fire Departments.

EXECUTIVE SESSION

A motion was duly made by Councilor Martin, seconded by Councilor Kopp and unanimously passed by the Board to go into executive session to discuss legal advice and invited Attorney Langey into the session at 9:25 A.M.

A motion was duly made by Councilor Brzuszkiewicz, seconded by Councilor Kopp and unanimously passed by the Board to close the executive session at 10:25 A.M.

AUTHORIZING THE TOWN OF SULLIVAN HIGHWAY SUPERINTENDENT TO PURCHASE HVAC EQUIPMENT AND SERVICES FOR USE BY THE TOWN OF SULLIVAN HIGHWAY DEPARTMENT

The following resolution was offered by Councilor Brzuszkiewicz, who moved its adoption, seconded by Councilor Kopp, to wit:

WHEREAS, the Town of Sullivan Highway Superintendent has advised the Town Board of the necessity to repair, replace and upgrade certain HVAC equipment within portions of the Town of Sullivan Highway Department Building; and

WHEREAS, the Town of Sullivan Highway Department Superintendent has, pursuant to the Town's Procurement Policy, solicited written proposals for said upgrades and improvements, including a 2-zone heating and cooling system and ventilation equipment; and

WHEREAS, the Town Board and Highway Superintendent have reviewed the solicited proposals in conformance with the Town's Procurement Policy; and

WHEREAS, such procurement constitutes a Type II action for purposes of State Environmental Quality Review and, as a result, no environmental impact is anticipated thus ending the environmental review process.

NOW, THEREFORE, BE IT RESOLVED that the Town of Sullivan Town Board hereby authorizes the Highway Superintendent to execute any necessary documents to engage the services of Cooney Air Conditioning & Heating, 2516 Lodi Street, Syracuse, New York 13208, for the proposals dated 02/03/17 (Reference #L17-0037), one for a 2-zone Mitsubishi Heating and Cooling System and the other for a Renewaire ERV; and be it further

RESOLVED that the amounts for such services and equipment shall not exceed Seven Thousand Eight Hundred Eight and 23/100 Dollars (\$7,808.23) and Two Thousand Seven Hundred Twenty-Five and 23/100 Dollars (\$2,725.23), respectively, per the submitted proposals; and be it further

RESOLVED that payment for said equipment and services shall be made from the appropriate Highway Department budget lines.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

ADJOURNMENT

A motion was duly made by Councilor Kopp, seconded by Councilor Ranger and unanimously passed by the Board to adjourn the meeting at 10:40 A.M.

Respectfully Submitted,
Charlotte A. Ferstler, Town Clerk