

**TOWN OF SULLIVAN
TOWN BOARD MEETING
MARCH 20, 2024 AT 9:00 A.M.**

A regular meeting of the Town Board of the Town of Sullivan was convened at 9:00 A.M. on March 20, 2024 by Supervisor Daviau.

The meeting was held at the Town Office Building located at 7507 Lakeport Road

Present were: Supervisor Daviau; Councilors, Jeffrey Martin, Dave Montroy Daniel Gibbons, and Kerry Ranger; Attorney for the Town John Langey; Clerk to the Supervisor Dawn Cottet; Deputy Comptroller Kelly Bassett; Director of Administrative Services Eric Tedford; Highway Superintendent Andrew Busa; Clerk to the Highway Superintendent Mary Cate Voss; Building and Code Officer Larry Ball; Parks & Recreation Department Lori Davies; Lou LaPlante; and Town Clerk Amy Bettinger-Wells.

Also present were: members of the Public.

Pledge to the flag was led by Supervisor Daviau.

APPROVAL OF MARCH 6, 2024 MEETING MINUTES

A motion was duly made by Councilor Gibbons seconded by Councilor Martin to approve the minutes of the March 6, 2024 meeting.

With no further discussion, the following vote was recorded to adopt the Town Board meeting minutes of the March 6, 2024.

KERRY RANGER	COUNCILOR	VOTED	YES
DANIEL GIBBONS	COUNCILOR	VOTED	YES
JEFFREY MARTIN	COUNCILOR	VOTED	YES
DAVID MONTROY	DEPUTY SUPERVISOR	VOTED	YES
THOMAS G. DAVIAU	SUPERVISOR	VOTED	YES

Motion carried.

BID OPENING FOR STONE & CONCRETE

Supervisor Daviau called the bid opening to order and it was noted that bids were received from the below listed five vendors. Supervisor Daviau handed the bids over to Highway Superintendent Busa for his review.

1.) Callanan Industries

- 2.) Montroy Development
- 3.) Syracuse Sand & Gravel LLC
- 4.) T.H. Kinsella
- 5.) Barrett Paving Materials

Item No.	Description (Unit Price Per Ton)	<u>CALLANAN INDUSTRIES INC</u>	<u>MONTROY DEVELOPMENT LLC</u>	<u>SYRACUSE SAND & GRAVEL, LLC</u>	<u>T.H.KINSELLA INC</u>	<u>BARRETT PAVING MATERIALS</u>
	CRUSHED STONE F.O.B.					
1	Driveway Mix 3/4" Minus	\$ 10.90	\$18.50/yd	\$ 12.25	\$ 13.75	No Bid
2	Type 1, Subbase Course	\$ 10.90	\$15.50/yd(1 1/2 CRUSHER)	\$10.75	\$ 10.95	No Bid
3	Type 2, Subbase Course	\$ 10.90	No Bid	\$ 10.75	\$ 10.95	No Bid
4	#1A Washed	\$ 21.00	No Bid	\$ 19.25	\$ 20.50	No Bid
5	#1 & or #2 Crushed Stone	\$ 16.50	\$24.00/yd (#2 Stone)	\$ 17.00	\$17.50	No Bid
6	Stone Filling (fine)	\$ 18.00	No bid	\$ 19.25	\$18.50	No Bid
7	Stone Filling (light)	\$20.00	No bid	\$ 19.25	\$ 18.50	No Bid
8	Stone Filling (medium)	\$ 22.00	No bid	\$ 21.75	\$22.75	No Bid
9	Stone Filling (heavy)	\$ 25.00	No bid	\$ 31.50	\$ 27.00	No Bid
10	Bank Run Gravel	No Bid	\$9.50/yd	No bid	\$6.50	No Bid
11	Screened Gravel	No Bid	\$12.50/yd	No bid	No bid	No Bid
12	Crushed Gravel	No Bid	\$14.25/yd	No bid	No bid	No Bid
13	Rip Rap Dry	\$ 38.00	No Bid	\$ 38.50	\$52.00	No Bid
14	#1 (Non-Washed)	\$15.50	\$24.00/yd	\$ 17.00	\$17.50	No Bid
15	#2 (Non Washed)	\$ 15.50	\$24.00/yd	\$ 17.00	\$ 17.50	No Bid

Item No.	Description (Unit Price Per Ton)	<u>CALLANAN INDUSTRIES INC</u>	<u>MONTROY DEVELOPMENT LLC</u>	<u>SYRACUSE SAND & GRAVEL, LLC</u>	<u>T.H. KINSELLA INC</u>	<u>BARRETT PAVING MATERIALS</u>
	Bituminous Concrete F.O.B.					
1	403.118902 Type 1 Base Course	\$59.00	No Bid	\$ 64.00	No Bid	\$59.00
2	403.138902 Type 3 Binder Course	\$60.00	No Bid	\$67.00	No Bid	\$ 58.00

3	403.138902A Type 3 (Modified) Modified Binder Fine	\$ 62.50	No Bid	No Bid	No Bid	\$ 59.00
4	403.178902 Type 6 Top Course	\$ 68.00	No Bid	\$72.00	No Bid	\$66.00
5	403.198902 Type 7 Top Course	\$ 71.00	No Bid	\$75.00	No Bid	\$ 68.00
6	15402.2030 Cold Mix (Modified) Cold Patch	\$ 115.00	No Bid	No Bid	No Bid	\$120.00
7	15402.2010 CE Winter Mix Cold Patch	No Bid	No Bid	No Bid	No Bid	No Bid

With no further discussion, a roll call vote was taken as follows:

KERRY RANGER	COUNCILOR	VOTED	YES
DANIEL GIBBONS	COUNCILOR	VOTED	YES
JEFFREY MARTIN	COUNCILOR	VOTED	YES
DAVID MONTROY	DEPUTY SUPERVISOR	ABSTAINED	----
THOMAS G. DAVIAU	SUPERVISOR	VOTED	YES

ATTENDANCE FOR COURT CLERK CONFERENCE FOR KIM HOWARD

Supervisor Daviau advised that Court Clerk Kim Howard has requested permission to attend the Court Clerks Conference in Niagara Falls on September 29, 2024 through October 2, 2024.

Upon the motion made by Councilor Martin and seconded by Councilor Gibbons, the Town Board unanimously approved attendance to the Annual Court Clerks Conference in Niagara Falls for Kim Howard on September 29, 2024-October 2, 2024.

Motion carried.

ATTENDANCE FOR TOWN FINANCE SCHOOL FOR ERIC TEDFORD

Supervisor Daviau advised that Eric Tedford would like to attend Town Finance School on May 14, 2024 through May 15, 2024 in Albany.

Upon the motion made by Councilor Ranger and seconded by Councilor Montroy, the Town Board unanimously approved attendance to the Town Finance School in Albany for Eric Tedford.

Motion carried.

DISCUSSION ON PORTABLE GENERATOR

Supervisor Daviau stated that it was essential that the Town purchase a portable generator. He has spoken with Highway Superintendent Busa who has agreed that the Highway Department will split the cost of the portable generator, which is \$33,000.00. The portable generator will be used townwide and for certain improvement districts.

Upon the motion By Councilor Ranger and seconded by Councilor Montroy, the Board approved the purchase of a portable generator with one-half of the cost charged to the Highway Department budget.

With no further discussion, a roll call vote was taken as follows:

KERRY RANGER	COUNCILOR	VOTED	YES
DANIEL GIBBONS	COUNCILOR	VOTED	YES
JEFFREY MARTIN	COUNCILOR	ABSTAINED	----
DAVID MONTROY	DEPUTY SUPERVISOR	VOTED	YES
THOMAS G. DAVIAU	SUPERVISOR	VOTED	YES

ESTABLISH BID OPENING ON APRIL 17, 2024 FOR LAWN CARE FOR CEMETERIES LOCATED ON NORTH ROAD, NEW BOSTON ROAD AND SMITH RIDGE ROAD

Supervisor Daviau advised that the Town will need to advertise for bids for lawn care/lawn mowing for the three cemetery properties: North Road, New Boston Road, and Smith Ridge Road. Upon the motion by Councilor Martin and seconded by Councilor Gibbons, the Town Board unanimously approved advertising for lawn care/lawn mowing of the three cemeteries in the Town. The bid opening will occur on Wednesday April 17, 2024 at 9:00 A.M. at the Town Clerk's Office. The bid will be for all three properties collectively, not three separate bids.

Motion carried

AUCTIONS INTERNATIONAL DISCUSSION

Superintendent Busa stated that the Highway and Parks Department has equipment items that they would like to list on Auctions International.

The following items will be listed on Auctions International:

Highway Items:

2014 Ford F250, 2008 Mack Plow Truck, 2013 Mack Plow Truck 1992 Ford Back Truck

Parks Items:

Alumagoal-set of volleyball poles and net Jaypro adjustable basketball youth hoops to attach to standard gym hoops

2007 Sundown Clamp on Bucket Forks

6 Pairs Victor Classic Snow shoes

Bucktop Sun Shade Canopy Kit for Tractor Stiga Ping Pong Table

Superintendent Busa will advise the Board of the bids received.

PARK BOARD DISCUSSION

Lori Davis from the Parks & Recreation Department reported to the Board that she recently received interest from three applicants for the Park Board. Ms. Davies stated she would like to appoint the three members to the Park Board. The three members are Melissa Stanek, Jason Clark, and Alternate Member, Scott Titus. Upon the motion made by Councilor Gibbons and seconded by Councilor Martin, the Board unanimously approved appointing the two new members to the Park Board and one alternate member, along with adjusting the salaries for the Park Board Members.

Motion carried.

FIREFIGHTER APPLICATION

Supervisor Daviau advised that there was one firefighter application submitted by the Bridgeport Volunteer Fire Company for Mark Bentz. The Board Members reviewed the application that was presented Upon the motion made by Councilor Gibbons and seconded by Councilor Martin, the Town Board unanimously approved the firefighter application of Mark Bentz for the Bridgeport Volunteer Fire Company. Thereafter Supervisor Daviau welcomed Mark Bentz.

Motion carried.

ACCEPT STONE AND CONCRETE BIDS

Highway Superintendent Busa recommended to the Board to accept all bids for stone and concrete to ensure easier access, along with savings from transportation costs for stone and concrete. Upon the motion made by Councilor Montroy, and seconded by Councilor Ranger, the Board unanimously approved to accept all bids for stone and concrete for the year 2024.

With no further discussion, a roll call vote was taken as follows:

KERRY RANGER	COUNCILOR	VOTED	YES
DANIEL GIBBONS	COUNCILOR	VOTED	YES
JEFFREY MARTIN	COUNCILOR	VOTED	YES
DAVID MONTROY	DEPUTY SUPERVISOR	ABSTAINED	----
THOMAS G. DAVIAU	SUPERVISOR	VOTED	YES

RESIDENT COMMENTS

Art Lelio asked Attorney Langey if there were provisions allowing an alternate Park Board Member to be paid.

Art Lelio asked the Board to consider authorizing the Town Attorney to explore short term rental options.

Shannon Emmons asked if the cemeteries that are being bid out for mowing were Veterans Cemeteries.

Sannon Emmons inquired about the drainage project at Chapman Park.

SOLAR ECLIPSE EVENT AT CHAPMAN PARK

Lori Davies stated that the Parks & Recreation and Sullivan Community Council are hosting a solar eclipse event on Monday, April 8, 2024 at Chapman Park from 1:00 - 4:00 p.m. There will be food trucks. This is a free event but pre-registration is required.

EXECUTIVE SESSION

Upon the motion made by Councilor Martin and seconded by Councilor Gibbons, the Board went into Executive Session at 9:28 A.M. for legal advice of Counsel for a particular matter. Attorney for the Town Langey was invited to attend the Executive Session.

A motion was made by Councilor Montroy and seconded by Councilor Ranger, the Board unanimously approved to come out of Executive Session at 10:00 A.M.

CLAIM OF BARBARA KIEFFER
(103 SLEEPY HOLLOW ROAD)

After returning to regular session of the Town Board and upon the motion made by Councilor Montroy and seconded by Councilor Martin, the Board unanimously authorized the satisfaction of a claim made by Barbara Kieffer of 103 Sleepy Hollow Road relating to expenses incurred due to damage to her yard, subject to the submission of a claim in writing with proof of payment of same.

ADJOURNMENT

With no further business and upon the motion made by Councilor Gibbons, seconded by Councilor Martin, the Town Board meeting was adjourned at 10:02 A.M. with all Town Board Members voting in favor.

Respectfully submitted,

Amy Bettinger-Wells
Town Clerk