

**TOWN OF SULLIVAN
TOWN BOARD MEETING
JUNE 21, 2023 AT 9:00 A.M.**

A regular meeting of the Town Board of the Town of Sullivan was convened at 9:00 A.M. on June 21, 2023 by Deputy Supervisor Jeffrey Martin.

The meeting was held at the Town Office Building located at 7507 Lakeport Road. The meeting was also streamed live via YouTube. The link and a passcode for the public to join the meeting were posted on the Town’s website. **Note: The YouTube system was not working at this meeting.**

Present were: Deputy Supervisor Jeffrey Martin; Town Councilors, John Brzuszkiewicz, David Montroy, and Daniel Gibbons; Attorney for the Town John Langey; Code and Building Officer Larry Ball; Highway Superintendent Andy Busa; Clerk to Highway Superintendent Mary Cate Voss; Secretary to the Supervisor Dawn Cottet; Comptroller Beth Ellis; and Deputy Town Clerk Jill Doss.

Also present were: Bruce Burke of PAC99; Fire Chief Jim Ostrowski; Dana Kent; Ken Knutsen of Barton & Loguidice; Joseph Wieczorek; Gary Sternberg; and Jennifer Keville.

Excused: Supervisor John Becker.

Pledge to the flag was led by Deputy Supervisor Jeffrey Martin.

APPROVAL OF JUNE 7, 2023 MEETING MINUTES

A motion was duly made by Councilor Gibbons, seconded by Councilor Brzuszkiewicz to approve the minutes of June 7, 2023 and, with no further discussion, the following vote was recorded to adopt the draft Town Board meeting minutes of June 7, 2023.

JEFFREY MARTIN	DEPUTY SUPERVISOR	VOTED	YES
DAVID MONTROY	COUNCILOR	VOTED	YES
JOHN BRZUSZKIEWICZ	COUNCILOR	VOTED	YES
DANIEL GIBBONS	COUNCILOR	VOTED	YES
JOHN BECKER	SUPERVISOR	EXCUSED	---

**SKYRIDGE WATER DISTRICT –ACKNOWLEDGEMENT OF TOWN OF MANLIUS
LEAD AGENCY FOR PURPOSES OF SEQR**

Deputy Supervisor Martin advised the Town Board that the name of the Water District is being changed to the Clear Path Water District to avoid confusion with the several Salt Springs Water Districts. Attorney for the Town Langey advised that the documents relating to this Project will be amended to reflect the revised name. Clear Path for Veterans really needs the water based on their future plans. Horseshoe Lane is also in need of improvements to their water system which is located in the Town of Manlius. The Town of Manlius would be Lead Agency for that project; while the Town of Sullivan is being included as an involved Agency due to the proximity of the property location. Ken Knutsen of Barton & Loguidice commented on the projects and advised the Town Board that the revised documents (name change) are forthcoming and there is some overlap because of the locations of the properties involved. The Town of Manlius is also involved in the review of the Clear Path project as they (Clear Path) own three total parcels with one of the parcels crossing the Town of Sullivan and Town of Manlius boundary line. Ken Knutsen of Barton & Loguidice further reported that O.C.W.A. has engaged the services of Barton & Loguidice which will help in the grant application process for the Water District projects which have a filing deadline of July 28, 2023. Upon the motion made by Councilor Montroy and seconded by Councilor Gibbons, the Town Board consents to the Town of Manlius acting in the capacity of Lead Agency for the Clear Path Water District project, upon a vote as follows:

JEFFREY MARTIN	DEPUTY SUPERVISOR	VOTED	YES
DAVID MONTROY	COUNCILOR	VOTED	YES
JOHN BRZUSZKIEWICZ	COUNCILOR	VOTED	YES
DANIEL GIBBONS	COUNCILOR	VOTED	YES
JOHN BECKER	SUPERVISOR	EXCUSED	---

Motion carried.

HARBOR LIGHTS WETLAND DELINEATION PROPOSAL
BY BARTON & LOGUIDICE ENGINEERS

Deputy Supervisor Martin advised the Environmental Group of Barton & Loguidice has prepared a proposal for work related to the Harbor Lights Wetland Delineation project. One Lot (Lot #5) is currently under contract at the Business Park. Deputy Supervisor Martin explained that the wetland delineation works needs to be done due to the fact the wetland rules have changed and the new rules require updating of the wetland delineation. Upon the motion made by Councilor Gibbons and seconded by Councilor Brzuszkiewicz, the Town Board approves the proposal from Barton & Loguidice for wetland delineation review and upgrade for the Business Park for a cost of \$10,000.00. Ken Knutsen of Barton & Loguidice noted that CNY Regional Planning has kept the Business Park in their inventory of various projects throughout Central New York. This delineation is key to keeping information up to date. The cost for the delineation proposal is \$10,000.00 which is divided into three task groups. Ken Knutsen spoke to the Board about the three tasks noted in the proposal and what they each included. Councilor Montroy commented that he thought the quoted amount was high for a five-acre parcel. The Board discussed the various fees being charged. Task 1 review has already begun according to Ken Knutsen. With no further discussion a vote was taken on the motion made as follows:

JEFFREY MARTIN	DEPUTY SUPERVISOR	VOTED	YES
DAVID MONTROY	COUNCILOR	VOTED	NO
JOHN BRZUSZKIEWICZ	COUNCILOR	VOTED	YES
DANIEL GIBBONS	COUNCILOR	VOTED	YES
JOHN BECKER	SUPERVISOR	EXCUSED	---

Motion carried.

EMPLOYEES – PARKS DEPARTMENT

Deputy Supervisor Martin advised the Town Board that the Parks Department has submitted the following names of individuals as new hires for their Department as follows:

Caroline Geer	\$14.20 per hour	Begin end of June through start of August
Liliana Russo	\$14.20 per hour	Begin end of June through start of August

A question was raised regarding the status of filling vacancies for the summer programs. Councilor Brzuszkiewicz commented that the Parks & Recreation Department is following the hiring patterns of previous years. Upon the motion made by Councilor Brzuszkiewicz and seconded by Councilor Montroy, the Town Board unanimously approves the hiring of Caroline Geer and Liliana Russo as outlined above.

AMERICAN LEGION POST -HOMETOWN HERO PROJECT 707 LEGION DRIVE

Deputy Supervisor Martin reported to the Town Board that a letter has been received from the Village of Chittenango Zoning Board of Appeals regarding the request of the American

Legion Post to construct a pavilion and BBQ pit with shelter on the grassed area adjacent to the Parks & Recreation Building/American Legion Building designed to be dedicated as a Hometown Hero project. The Plan by the Legion is to turn the entire completed project over to the Town. The letter from the Village Zoning Board is requesting confirmation from the Town that the Town is intending to take over this area once the project is completed. The Town Board members discussed the information and unanimously agreed that the Town would take over the area once the project was completed, upon the motion made by Councilor Montroy and seconded by Councilor Gibbons. Attorney for the Town Langey will work with Deputy Town Clerk and Town Board to prepare a letter to be sent to the Village confirming the Town's willingness to take over this project and adjacent area of land.

CHITTENANGO SOLAR ENVIRONMENTAL REVIEW AMENDMENT

Ken Knutsen from Barton & Loguidice spoke regarding the Chittenango Solar environmental review. This is a large project that has come before both the Town Planning Board and Town Zoning Board of Appeals. Mr. Knutsen advised that their firm was retained under escrow agreement for the review and that escrow amount has been exceeded. There have been delays in Chittenango Solar appearing before the Board as there are issues that require special reviews concerning determination of wetlands and special use issues. Barton & Loguidice still needs to complete the remaining services including the SEQR process and final document review. The Developer for the project must cover the additional cost through escrow funds. The Town Board had additional questions and concerns and requested additional time to review this requested amendment more thoroughly. The Town Board tabled this discussion until the July 5, 2023 meeting.

BUDGET MODIFICATION

No budget modifications were presented today.

FIREFIGHTER APPLICATIONS

Deputy Supervisor Martin advised that the following firefighter applications were submitted for the Town Board's review:

Chittenango Fire Department: Steven M. Meredith
Owen Clark
Richard A. Rolfe

Bridgeport Fire Department Eric Rhode

The Town Board discussed the firefighter applications presented. Upon the motion made by Councilor Montroy and seconded by Councilor Gibbons, the Town Board unanimously approved firefighter applications for Chittenango Fire Department for Steven M. Meredith, Owen Clark, and Richard A. Rolfe and for Bridgeport Fire Department Eric Rhode.

EXECUTIVE SESSION

No Executive Session was held.

JOSEPH WIECZOREK – 112 ROXBURY ROAD DRAINAGE CONCERN

Mr. Wieczorek appeared before the Board to express his concern about a drainage ditch that is partially on his property which runs parallel to the NYS Thruway, the gradient on

the ditch is not great and many of the properties around his are flooded. The portion of the ditch near the Thruway is choked with plant overgrowth and the water does not drain the properties. Highway Superintendent Busa commented that he has worked with Sarah from the NYS Thruway Authority on drainage issues, some of which are being caused by beavers, and Sarah has been very helpful in trying to help solve these issues. The drainage ditch is on private property and the Board advised Mr. Wieczorek that each property owner involved would need to sign a release which would include property owner(s) name, address, tax map number and a marked location of ditch location on each property. A limited right to go on each property with no liability clause would also be part of the release form information. This paperwork would have to be in place before any work was done. Attorney for the Town Langey commented that he could assist with the preparation of the form for the residents to use in this request for service. Highway Superintendent Busa will also work with Mr. Wieczorek.

ADJOURNMENT

With no further business and upon the motion made by Councilor Brzuszkiewicz, seconded by Councilor Montroy, the Town Board meeting was adjourned at 9:40 A.M. with all Town Board Members voting in favor.

Respectfully submitted,

Jill A. Doss
Deputy Town Clerk