

**TOWN OF SULLIVAN
TOWN BOARD MEETING
JUNE 2, 2021 AT 6:00 P.M.**

A regular meeting of the Town Board of the Town of Sullivan convened at 6:00 p.m. on June 2, 2021 by Supervisor John Becker.

Present were: Supervisor John Becker; Councilors John Brzuszkiewicz, Jeff Martin, Kerry Ranger, and Thomas Kopp; Comptroller Beth Ellis; Receiver of Taxes Katy Vanderwerken; Highway Superintendent Andy Busa; Attorney for the Town John Langey; and Deputy Town Clerk Jill Doss.

Also present were: Bruce Burke of PAC99; Taylor Bottar of Barton & Loguidice; Jackie Boulter; Sarah Hawley; and Mark Ball

Pledge to the flag was led by Supervisor Becker.

The meeting was held at the Town Office Building located at 7507 Lakeport Road, streamed via YouTube. The link and passcode to join the meeting were posted on the Town's website for the public to join and the meeting was streamed live via YouTube.

FIREFIGHTER APPLICATION

A firefighter application that was held from the May 19, 2021 meeting received from the Chittenango Volunteer Fire Company, Inc. for Aaron Centner was reviewed. Additional information was collected in regard to the application. The Board reviewed the information received.

Upon the motion made by Councilor Kopp, seconded by Councilor Martin, the Board approved the firefighter application for Aaron Centner for membership in the Chittenango Volunteer Fire Company, Inc. With no further discussion, the Board Members voted as follows:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	No

Motion carried.

APPROVAL OF MAY 19, 2021 MEETING MINUTES

A motion was duly made by Councilor Martin and seconded by Councilor Brzuszkiewicz to approve the minutes of May 19, 2021. With no further discussion, the following vote was recorded to adopt the minutes of the May 19, 2021 Town Board Meeting:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

Motion carried.

ASPHALT PAVER BID

Supervisor Becker opened the one bid received for the Asphalt Paver from Tracey Road Equipment, Inc. in the amount of \$195,853.00. Three bid packets were requested, only one bid returned.

The Board briefly discussed the bid that was received. Upon the motion made by Councilor Martin, seconded by Councilor Ranger, the Board approved the purchase of the used commercial grade asphalt paver per the advertised bid specifications for the bid amount of \$195,853.00 from Tracey Road Equipment, Inc. upon the following roll call vote:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

AUTHORIZING FUEL TANK REPLACEMENT BID OPENING DATE

Highway Superintendent Busa spoke to the Board about compiling specifications for the tank replacement bid process. He circulated a copy of the draft specifications to the Board members and Attorney for the Town Langey for their review. Bids will be received by 2:00 p.m. on July 1, 2021. Highway Superintendent Busa requested the Town Board to set a bid opening date of July 7, 2021, giving time for preparation of and advertisement of bid. This bid will be for the tank only. Upon the motion made by Councilor Brzuszkiewicz, seconded by Councilor Kopp, the Board established a bid opening date of July 7, 2021 with no further discussion and followed by a vote from the Board as follows:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

SLEEPY HOLLOW PROJECT UPDATE-TAYLOR BOTTAR

Taylor Bottar of Barton & Loguidice gave a brief update to the Board in regard to the Sleepy Hollow Water District Project. The project is moving forward; there has been a great deal of work conducted by Barton & Loguidice over the past several weeks. The pump station has been ordered with an anticipated delivery of July. Pipeline work is planned for August. The Board asked if it has been difficult getting supplies (pump station), so far. Per Mr. Bottar, everything seems to be on schedule. The overall project is in line with the outlined schedule. They have been holding monthly project update meetings via Zoom.

SALT SPRINGS WATER DISTRICT PROJECT UPDATE -TAYLOR BOTTAR

Taylor Bottar of Barton & Loguidice reported that plans are following along schedule for the project. They are working on the Map Plan and Report with the Town of Sullivan and the Town of Manlius. He commented that the Skyridge portion of the project is moving forward as part of Town of Manlius project. The petitions are now prepared and are in the hands of the residents for signature. Attorney for the Town Langey's office has prepared the petitions that will be used. Mr. Langey explained the process once the petitions are completed and submitted to the Town. Right now, the Town is waiting for the return of the completed petitions. The Skyridge Water District (Horseshoe Lane) is NOT part of the Sullivan District. Supervisor Becker has requested that Barton &

Loguidice circulate the information to the public relative to the District formation. Attorney for the Town Langey has paperwork and will follow up with Taylor Bottar.

SEWER PROJECT

Taylor Bottar reported that Barton & Loguidice is in the process of preparing the paperwork for the Sewer District extensions. It is hoped the report will be completed by the end of July and then a meeting can be set up. Taylor Bottar agreed and will work on coordinating the set up of these meetings as part of the formation process.

ACCOUNTING SOFTWARE FOR TOWN

Supervisor Becker reported that Software Systems East, who the Town has used for the past 33 years for the multi-faceted accounting program has announced they are no longer able to continue support of their software. Comptroller Ellis advised that she has been researching various software companies and their programs and how they will work with the Town's accounting program needs. She has spoken with various vendors and other municipalities and Tyler Tech Accounting Software will accommodate the Towns' needs for accounting including the several districts. Comptroller Ellis further commented that modules will have to be purchased as well as part of the programming needs. The program is \$60,000 and there will be an annual licensing fee of \$8,200 as well. The Board members discussed the information presented by Comptroller Ellis. Upon the motion made by Councilor Martin, seconded by Councilor Brzuszkiewicz, the Board approved the purchase of the new Town accounting software program from Tyler Tech Accounting Software for a cost of \$60,000 with an annual license agreement of \$8,200.

With no further discussion, the Board members voted as follows:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John m. Becker	Supervisor	Voted	Yes

BUDGET MODIFCATION FOR JUNE 2, 2021

Transferring \$60,000 from A1990.4 Contingent Account to A1620.424 Service Contracts. Upon the motion made by Councilor Kopp, seconded by Councilor Martin, the Board approves the budget modification as outlined above.

With no further discussion, the Board members voted as follows:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

BONADIO GROUP PROPOSAL

Supervisor Becker spoke to the Board in regard to hiring the Bonadio Group to assist the Town with coordination of maximizing the ACA money procedures that the Town could receive from the Federal Government. There are three areas of funding and there are a number of requirements associated with the use of the funds. Bonadio will be helpful in complying with the regulations and maximizing the benefit for the Town. Bonadio has

quoted a retainer of \$5,000 to work with the Town in coordinating funding request efforts. The \$5,000 is a retainer and covers approximately 15 hours of work. A committee from the Town will review and create a priority listing of those items to provide to Bonadio and to give them the scope of requests. Supervisor Becker advised that the State hasn't opened the portal for access to these funds yet. He also advised that there will be an audit required in 2026 on the funds used. Comptroller Ellis commented that the \$5,000 does cover time toward the 2026 audit requirement. Upon the motion made by Councilor Kopp, seconded by Councilor Brzuszkiewicz, the Town Board authorized executing the Agreement with Bonadio Group to assist with management of the ACA funds, including audit assistance in 2026. With no further discussion, the Board members voted as follows:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

EARNEST YATES RV/TRAILER PLACEMENT IN FLOOD ZONE

Supervisor Becker reported that information was just received on a request to allow placement of an RV/Trailer in a flood zone. The Board members discussed the request briefly. Upon the motion made by Councilor Kopp, seconded by Councilor Martin, the Board tabled the discussion on Earnest Yates request until its June 16, 2021 Board meeting.

SETTING BID OPENING -HAMILTON BROWN BUSHNELL SHORE ROAD

Supervisor Becker reported that he would like to set a bid opening date for the Hamilton Brown Bushnell Shore Road for July 1, 2021 at 2:00 p.m. This date will give John Dunkle of Dunn & Sgromo Engineers opportunity to review the bids received and make a recommendation for the July 7, 2021 Board meeting. The Supervisor commented that piping prices have gone up 50% over the last year. Attorney for the Town Langey reported he has the bid information. Highway Superintendent Busa commented that several residents have asked whether the project will be proceeding. He asked if bids and recommendations go well would it be possible to start the Project this fall. If all goes well, a Fall start date is possible. Upon the motion made by Councilor Martin, seconded by Councilor Brzuszkiewicz a bid opening date of July 1, 2021 at 2:00 p.m. will be scheduled for Hamilton Brown Bushnell Shore Road project. Comptroller Ellis commented that if residents express support of this project, ask them to send a letter of support to the Town Offices to place in the file. Having these letters of support will be helpful during the application process. With no further discussion on the motion, the Board all voted in favor.

PARKS & RECREATION SUMMER PROGRAM

Jackie Boulter asked the Board members what the Town Board thoughts are on facial mask wearing by attendees to the summer outdoor park programs. She said she has a great deal of K-12 data related to this issue and would be willing to share with the Town Board if it would be helpful. The children would be outdoors. Supervisor Becker responded that he had spoken with Lorie Davies from Town Parks & Recreation Department and they will be leaving mask wearing as optional at this time. If the issue of COVID begins to change, then this decision would be re-visited.

CANNABIS DISCUSSION

Attorney for the Town Langey commented that there will be a formal presentation by his Office on the new cannabis law at the next meeting.

EXECUTIVE SESSION

There was not an Executive Session this evening.

ADJOURNMENT

With no further business and upon a motion made by Councilor Martin, seconded by Councilor Kopp and unanimously passed by the Board the meeting was adjourned at 6:24 p.m.

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

Respectfully submitted,

Jill A. Doss
Deputy Town Clerk