

**TOWN BOARD
TOWN OF SULLIVAN
REGULAR MEETING
JUNE 17, 2020
5:00 PM**

A regular meeting of the Town Board of the Town of Sullivan was convened by Supervisor John Becker at 5:00 pm on June 17, 2020.

The meeting was noticed in accordance with Town Law and applicable NYS Executive Orders, to include utilization of the Zoom videoconferencing platform.

Members participating via Zoom were: Supervisor John Becker; Councilors John Brzuszkiewicz, Jeff Martin and Tom Kopp; Comptroller Beth Ellis; and Attorney for the Town John Langey. Ken Knutsen and Taylor Bottar from Barton & Loguidice and Peter Bardou Parks Director were present via Zoom as well.

The meeting opened at 5:04 pm.

Pledge to the flag was led by Supervisor Becker.

APPROVAL OF JUNE 3, 2020 MEETING MINUTES

A motion was duly made by Councilor Brzuszkiewicz, seconded by Councilor Martin and unanimously approved by the Board to approve the minutes from the June 3, 2020 Town Board meeting.

The following Roll Call vote was taken to approve the minutes of June 3, 2020:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger*	Councilor	Excused	-----
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

*Councilor Kerry Ranger joined the Zoom videoconference at approximately 5:15 pm.

PARKS DISCUSSION

Parks Director Peter Bardou gave an update on the pond project that have been underway at Sullivan Parks. The Sullivan Community Council will be donating bass and minnows for the pond. The depth of the pond was discussed and the Parks Department thanked the Highway Department for the work they have been putting into the pond area. Pavilions will be opened soon, along with

Parks Department personnel disinfecting the pavilions as needed. Virtual programs are starting soon, hopefully there will be good success with this program.

**SALT SPRINGS WATER UPDATE AND
BARTON & LOGUIDICE CONTRACT APPROVAL**

Supervisor Becker discussed the pending engineering services contract with Barton and Loguidice for Salt Springs Water District in the amounts of \$11,000.00 and \$1,700.00. A Cultural Resources report is needed. Ken Knutsen and Taylor Bottar from Barton and Loguidice presented an update on the project. The Town of Sullivan has been working on this project in various iterations since 2014. Taylor Bottar spoke on the need for a joint project with the Town of Manlius. A draft agreement of the Scope of Services was provided to the Board. The Town of Sullivan will need to do a Memorandum of Understanding (MOU) with the Town of Manlius to establish a joint project. A “Joint Project Committee” will need to meet regularly to ensure both Towns are following a concurrent path. Resident education surveys are needed and an updated Map, Plan and Report for both Towns. The Town of Sullivan has already completed a Map, Plan and Report from prior years that will need to be updated. Environmental reviews are required, as we will be required to go through the Cultural Resource steps.

A motion was made by councilor Brzuszkiewicz and seconded by Councilor Kopp to accept the contract with Barton and Loguidice for \$11,000.00 for the Scope of Services on Salt Springs Road Water District – Planning & Project Development Services and Professional Services for Cultural Resources of \$1,700.00

The following Roll Call vote was taken to approve both agreements:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

**SLEEPY HOLLOW WATER DISTRICT AND
SLEEPY HOLLOW WATER DISTRICT EXT. #1**

Supervisor Becker asked Attorney John Langey for an update on the Sleepy Hollow Water District and Sleepy Hollow Water District Ext. #1. Since this is a previously approved project from the NYS Comptroller’s Office, John Langey discussed this with their office. Councilor Martin asked if the bid awarded contractor, WD Malone, was being kept up to date with the steps the Town is required to follow. Taylor Bottar spoke and informed the Board that WD Malone is aware and are

ready to go when they receive their Notice of Award to start the project construction. Supervisor Becker will also be reaching out to the Comptroller's Office to ask for expedition in this matter.

HAMILTON BROWN/ BUSHNELL SHORE ROAD WATER UPDATE

Supervisor Becker spoke on the project and funding through Rural Development (RD). The Town is currently working on the completion of the funding application. Attorney Langey explained this District was formed under Article 12C. The Town should be on track with filing the application with the Comptroller's Office.

JUNE 23, 2020 PRIMARY ELECTION UPDATE

A motion was made by Councilor Martin and seconded by Councilor Kopp to close the Town Offices on Tuesday June 23, 2020 due to Primary Day.

Roll Call vote was taken to approve closing on June 23, 2020:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

*Supervisor John Becker recused himself from the remainder of the meeting and Councilor Jeffrey Martin took his place as Deputy Supervisor.

JEFFREY S. TAYLOR, II'S REQUEST FOR A PLANNED DEVELOPMENT DISTRICT TO OPERATE "THE WILD DRIVE-THRU SAFARI"

Jeffrey Taylor addressed the Board regarding his operation of a drive thru safari since May of 2020. He is now prepared to make the appropriate application for consideration and approval of this commercial use which will require a zone change under the Town's Zoning Law (§275-12). Thereafter, the following resolution was acted on, to wit:

TOWN OF SULLIVAN LOCAL LAW C OF 2020

("A Local Law Creating The Wild Drive Thru Safari Planned Development District")

Councilor Ranger introduced proposed Local Law No. C-2020, "A Local Law Creating The Wild Drive Thru Safari Planned Development District", which Local Law would approve the

application and Preliminary Development Plan submitted by Jeffrey S. Taylor II, as owner of the proposed “The Wild Drive Thru Safari”, with a street address of 7591 Lakeport Road, Chittenango, New York, and occupying lands designated and generally known as Town of Sullivan Tax Map No. 33.1-1-5.2 and containing approximately 40.03± acres, and establish “The Wild Drive Through Safari Planned Development District” on said lands, subject to the provisions of Section 275-12 of the Code of the Town of Sullivan, and made the following motion which was seconded by Councilor Kopp:

WHEREAS, pursuant to Section 275-12 of the Code of the Town of Sullivan, the Town Board is required to determine whether the instant application for the proposed Planned Development District (“PDD”) has been initially completed to the Board’s satisfaction and refer said application to the Town of Sullivan Planning Board for its review and recommendation; and

WHEREAS, Volume 6 N.Y.C.R.R., Section 617 of the Regulations relating to Article 8 of the New York State Environmental Conservation Law, requires that as early as possible an involved agency shall make a determination whether a given action is subject to the aforementioned law; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Sullivan, but the following agencies have been designated involved/interested agencies within the meaning of the New York State Environmental Quality Review Act (SEQRA) with respect to the proposed enactment of said proposed Local Law, with the result that the Town Board shall act as lead agency in this matter, to wit:

- **U.S. Fish and Wildlife Service**, 1849 C Street, NW, Washington, DC 20240;
- **New York State Department of Environmental Conservation**, Region 7, 615 Erie Boulevard West, Syracuse, New York 13204;
- **Madison County Highway Department**, 139 North Court Street, P.O. Box 15, Wampsville, New York 13163;
- **Madison County Health Department**, 138 North Court Street, Building 5, P.O. Box 605, Wampsville, New York 13163;
- **Madison County Planning Department**, 138 North Court Street, Building 4, Room 249, P.O. Box 606, Wampsville, New York 13163;
- **Town of Sullivan Planning Board**, 7507 Lakeport Road, Chittenango, New York 13037; and

WHEREAS, the adoption of said Local Law is a Type I Action for purposes of environmental review under SEQRA; and

WHEREAS, the Town Board has determined that a Full Environmental Assessment Form (EAF) shall be required in connection with this matter.

NOW, THEREFORE,

BE IT RESOLVED AND DETERMINED that the Town Board shall hereby notify all agencies, interested/involved, that it shall be lead agency for this action unless it receives written objection to this determination within thirty (30) days from the date of mailing of such notice; and it is further

RESOLVED AND DETERMINED that the instant application for a proposed PDD has been completed to the satisfaction of the Town Board for purposes of referral, and is hereby referred to the Town of Sullivan Planning Board for its review and recommendation; and it is further

RESOLVED AND DETERMINED that the instant application for a proposed PDD be referred to the Madison County Planning Department pursuant to the requirements of the New York State General Municipal Law §239.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

John E. Brzuszkiewicz	Councilor	Voted	Yes/No
Thomas J. Kopp Jr.	Councilor	Voted	Yes/No
Kerry Ranger	Councilor	Voted	Yes/No
Jeffrey Martin	Councilor	Voted	Yes/No
John M. Becker	Supervisor	Recused	-----

The foregoing resolution was thereupon declared duly adopted.

DATED: June 17, 2020

CERTIFICATE

STATE OF NEW YORK)
COUNTY OF MADISON)

I, the undersigned Deputy Town Clerk of the Town of Sullivan, Madison County, New York, **DO HEREBY CERTIFY:**

That I have compared the foregoing Resolution with the original thereof on file in the Office of the Town Clerk of the Town of Sullivan, and that the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

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I FURTHER CERTIFY that all members of said Board had due notice of said meeting and that, pursuant to Section 103 of the Public Officers Law, said meeting was open to the general public.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Town on June 17, 2020.

AMY RANDALL
Deputy Town Clerk

ADJOURNMENT

A motion was duly made by Councilor John Brzuszkiewicz, seconded by Councilor Kerry Ranger and unanimously approved by the Board to adjourn the Town Board Meeting at 5:28 PM.

Respectfully Submitted,
Beth Ellis
Comptroller