

**TOWN BOARD
TOWN OF SULLIVAN
REGULAR MEETING
July 1, 2020
6:00 PM**

A regular meeting of the Town Board of the Town of Sullivan was convened by Supervisor John Becker at 6:00 pm on July 1, 2020.

The meeting was noticed in accordance with Town Law and applicable NYS Executive Orders, to include utilization of the Zoom videoconferencing platform and YouTube streaming services.

Members participating via Zoom were: Supervisor John Becker; Councilors John Brzuszkiewicz, Jeff Martin, Kerry Ranger and Tom Kopp; Comptroller Beth Ellis; Attorney for the Town John Langey; and Highway Superintendent Andy Busa.

The meeting opened at 6:00 pm.

(Supervisor Becker took a roll call attendance - all Board members were present)

Pledge to the flag was led by Supervisor Becker.

APPROVAL OF JUNE 17, 2020 MEETING MINUTES

A motion was duly made by Councilor, Martin seconded by Councilor Brzuszkiewicz and unanimously approved by the Board to approve the minutes from the June 17, 2020 Town Board meeting.

The following Roll Call vote was taken to approve the minutes of June 17, 2020:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

HIGHWAY DISCUSSION

Supervisor Becker opened discussion on the 2020 Highway budget and the plans for purchasing new equipment while staying within the current 2020 budget. Two rollers are being purchased, which were authorized at the June 17, 2020 meeting. A request was received from Highway on purchasing a new excavator, along with an update on the CHIPS and paving roads within the Town.

The below was discussed and agreed upon:

#1) The rollers - one for \$17,000.00 and one for \$6,500.00. These will be paid under the following budgeted lines:

DB5110.2 –	\$17,000.00
DA5142.4 –	+ <u>6,500.00</u>
Total:	\$23,500.00

#2) For the request to put out for bidding tonight, for bid opening on August 5, 2020 for an excavator:

Anticipated cost:	\$170,000.00
Subtracting 3 months of lease	
At 5,800.00 = 17,400.00:	<u>- 17,400.00</u>

Balance of purchase: \$152,600.00

To be paid out of DA5130.2 (\$150,000.00) and DA5142.4 (\$2,600.00)

#3) To date in paving (6/30/2020) has been paid for out of DB5112.2:

	\$341,381.08
The budgeted amount of in this line:	<u>\$370,000.00</u>
Balance 06/30/2020:	\$ 28,618.92

Highway has bills to pay of:	\$ 55,000.00
	<u>- 28,618.92</u>

Leaving a balance to pay of: \$ 26,381.08
which will be taken out of DB5110.4

Supervisor Becker asked if there were any questions on the above. With no questions from the Board, a motion was made by Councilor Ranger and seconded by Councilor Brzuszkiewicz to authorize the Town to request bids for an excavator using the following bid solicitation with bids to be opened at the August 5, 2020 meeting, to wit:

“NOTICE TO BIDDERS

PLEASE TAKE NOTICE that the Town Board of the Town of Sullivan will receive sealed bids on the following until 6:00 P.M. on August 5, 2020 at 7507 Lakeport Road, Chittenango, New York:

**One (1) New or Used 2020 Track Excavator
(Not to Exceed 200 Hours of Operation)
with Specified Equipment Package**

All bids received pursuant to this notice will be publicly opened on August 5, 2020 at 6:00 P.M. at the Town Hall and considered at its regular meeting of the Town Board on the same date.

It is a condition of this bid that the equipment be delivered to the Town of Sullivan Highway Department.

Additional specification forms for this item may be obtained at the Town of Sullivan Town Hall, Attn: Supervisor's Office, 7507 Lakeport Road, Chittenango, New York 13037 or the Town of Sullivan Highway Department located at 7500 Bolivar Road, Chittenango, New York 13037.

All bids must be accompanied by a certificate executed pursuant to Section 103-d of the General Municipal Law of the State of New York. These Certificates are available from the Town Clerk. Be further advised that the Town Board may consider any bid which provides the Town with the "best value" as determined under Local Law 1 of 2014 and shall consider the following factors:

1. Lowest cost and convenience of maintenance or service of the equipment;
2. Durability and quality of the equipment;
3. Overall economic present and future value. Such factors may be evaluated by any submitted materials offered by the responsive bidder, as well as independent research by the Town of Sullivan.
4. Highest resale value.

The Town of Sullivan reserves the right to waive any and all irregularities and to reject any and all bids or to rebid solely at the Town Board's discretion

ANDREW BUSA
Highway Superintendent"

The following Roll Call vote was taken to approve the bid opening on August 5, 2020:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

JULY 15, 2020 TOWN BOARD MEETING CANCELLED

Supervisor Becker suggested that the July 15, 2020 Town Board meeting to be cancelled.

The following Roll Call vote was taken to approve the cancellation of the July 15, 2020 meeting:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

POSSIBLE SPECIAL ZONE REDUCTION (WHITELAW ROAD)

Supervisor Becker informed the Board that Mr. Stevens from Whitelaw Road called and requested a speed study to be completed. Since Whitelaw Road is within the Town of Sullivan and the Town of Lenox, it would be prudent to have both Town's do the study. Attorney Langey will reach out to the Town of Lenox and advise of this request so that the Town of Lenox may join with the Town of Sullivan. The request that came to the Town of Sullivan will now be passed on the Madison County for their input.

A motion was made by Councilor Brzuszkiewicz and seconded by Councilor Martin to move the request for speed study to Madison County.

The following Roll Call vote was taken to forward the speed study request to Madison County:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

UPDATE ON BRIDGEPORT STREETSCAPES PROJECT

Supervisor Becker informed the Board visited the Bridgeport Streetscapes Project that is currently under construction in Bridgeport, for the purposes of Community Beautification. Councilor Ranger stated this project began in 2016 and in 2020 it is almost completed. Councilor Ranger thanked the Highway Department for their work on the project. Highway Superintendent Busa stated that along with engineers, it was decided to put a mix of stone and mulch, instead of all mulch within the drainage retention areas. The maintenance on this project will be the responsibility of the Highway Department. Supervisor Becker will also reach out to local groups in the area to inquire if they wish to help out with annual maintenance on the new Community Beautification Project.

BUDGET MODIFICATION FOR BRIDGEPORT STREETCAPES PROJECT

For the Bridgeport Streetscapes Project GIGP #1383 SRF Project Number: C7-6292-07-00 grant award amount totaling \$800,000.00, the following budget modifications (3) are necessary:

1) Transferring \$33,216.73 from A3097 St Aid Capital Projects to A8030.460 Engineering. This is for requisition #4 on Bport Streetscapes GIGP 1383. All engineering fees paid to B&L & Walker Tree-for tree replanted at Church. Original amount turned into EFC was \$38,850.00 EFC paid us \$33,216.73.

The following Roll Call vote was taken to approve Budget Modification #1:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

2) Transferring \$13,442.50 from A1990.4 Contingent to A8510.401 Community Beautification. This is to pay the difference between what Davis Walbridge billed the Town (\$134,425.00) and what EFC reimbursed the Town (\$120,982.50).

The following Roll Call vote was taken to approve Budget Modification #2:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

3) Transferring \$120,982.50 from A3097 St Aid Capital Projects into A8510.401 Community Beautification. This is the amount EFC paid the Town on Davis Wallbridge first payment application.

The following Roll Call vote was taken to approve Budget Modification #3:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

EXECUTIVE SESSION

A motion was made by Councilor Martin and seconded by Councilor Brzuszkiewicz to go into Executive Session at 6:18 pm with no action being taken to discuss the employment history of a particular person and to receive advice of Counsel.

The following Roll Call vote was taken to go into Executive Session at 6:18 pm:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

The following Roll Call vote was taken to come out of Executive Session at 6:33 pm:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

Supervisor Becker explained he had a complaint from Whisper Ridge on the trees at the entrance. He will contact the Oneida Indian Nation (OIN) to see what they can do with the 3 trees that have died that were planted in the past few years.

ADJOURNMENT

The following Roll Call vote was taken to adjourn the meeting at 6:37 pm:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

Respectfully Submitted,
Beth Ellis
Comptroller