

**TOWN OF SULLIVAN
TOWN BOARD MEETING
JANUARY 3, 2024 AT 6:00 P.M.**

A regular meeting of the Town Board of the Town of Sullivan was convened at 6:00 P.M. on January 3, 2024 by Supervisor Thomas G. Daviau.

The meeting was held at the Town Office Building located at 7507 Lakeport Road.

Present were: Supervisor Thomas G. Daviau; Town Councilors: David Montroy, Jeffrey Martin, Daniel Gibbons, and Kerry Ranger; Attorney for the Town John Langey; Comptroller Beth Ellis; Highway Superintendent Andrew Busa; Clerk to Highway Superintendent Mary Cate Voss; and Town Clerk Amy Bettinger-Wells.

Pledge to the flag was led by Supervisor Thomas Daviau.

SUPERVISOR DAVIAU’S OPENING REMARKS

Supervisor Daviau welcomed and thanked everyone for attending the first meeting of 2024. Supervisor Daviau thanked the previous administration and stated that he wanted to personally thank John Becker for his many years of service and all he has accomplished with the Town and County. Supervisor Daviau thanked John Brzuszkiewicz for his many years of service on the Town Board.

Supervisor Daviau stated that he was looking forward to working with all departments in the Town.

APPROVAL OF DECEMBER 20, 2023 MEETING MINUTES

A motion was duly made by Councilor Gibbons seconded by Councilor Martin to approve the minutes of December 20, 2023 and, with no further discussion, the following vote was recorded to adopt the Town Board meeting minutes of December 20, 2023.

DAVID MONTROY	COUNCILOR	VOTED	YES
DANIEL GIBBONS	COUNCILOR	VOTED	YES
KERRY RANGER	COUNCILOR	VOTED	YES
JEFFREY MARTIN	COUNCILOR	VOTED	YES
THOMAS G. DAVIAU	SUPERVISOR	VOTED	YES

Motion carried.

SETTING BID OPENING FOR 2024 PROPANE

Supervisor Daviau advised that Highway Superintendent Busa requested that a bid opening date be established for the 2024 propane usage. Upon the Motion made by Councilor Martin and seconded by Councilor Montroy the Board unanimously approved a bid opening date of January 17, 2024 at 9:00 A.M. for propane.

BUDGET MODIFICATION

No budget modifications were presented this evening.

FIREFIGHTER APPLICATION

No firefighter applications were presented this evening.

COMMENTS FROM COUNCILOR RANGER

Councilor Ranger commented that he would like to move forward in 2024 with a few projects. Councilor Ranger outlined a list that he wanted to address.

PUBLIC COMMENTS

Kimberly Edgar of 1233 Salt Springs Road voiced her concerns about notification to the residents for the August 2, 2023 hearing relating to the Clear Path Water District to support the Clear Path for Veterans' property. Ms. Edgar stated that the residents were unable to voice their concerns and discuss the impacts of the project. She is asking the Board to rescind any previous motion/action and urged them to not support the Clear Path Water Project.

William Boyd of 7 Skyridge Road also requested that the Board rescind their previous motion/action with regard to the Clear Path Water District.

EXECUTIVE SESSION

Upon motion made by Councilor Martin seconded by Councilor Gibbons, the Board entered Executive Session at 6:10 P.M. for advice of Counsel with regard to a particular Town employee or employees. Attorney for the Town Langey was invited to the Executive Session. All of the Town Board Members voted in favor of the motion.

Upon a motion made by Councilor Montroy and seconded by Councilor Martin, the Board unanimously approved to come out of Executive Session at 8:35 P.M.

CREATION OF POSITION OF DIRECTOR OF ADMINISTRATIVE SERVICES

Supervisor Daviau discussed with the Town Board the creation of a new position to be known as "Director of Administrative Services". He has consulted with Madison County's Civil Service Department and received information on this proposed position. The position would include numerous duties related to assistance to the Town's Comptroller and other duties assigned by the Town. The salary range for the position will be \$65,000 to \$85,000, dependent upon experience and demonstrated skills. The Board discussed advertising for the position for a two (2) week period. Thereafter, a motion was made by Councilor Ranger, seconded by Councilor Gibbons and unanimously passed by the Board to create the Town of Sullivan position of "Director of Administrative Services" as described in the attached new position duties statement and to cause the position to be advertised by uploading to the Town's website, posting on the Town's official signboard at the Town Hall and providing such other advertising as reasonable and necessary. The advertisement will include a deadline for submission of interest with qualifications on or before January 18, 2024.

ADJOURNMENT

With no further business and upon the motion made by Councilor Montroy and seconded by Councilor Martin, the Town Board meeting was adjourned at 8:38 P.M. with all Town Board Members voting in favor of the motion.

Respectfully submitted,

Amy Bettinger-Wells
Town Clerk