

**TOWN BOARD
TOWN OF SULLIVAN
REGULAR MEETING
August 5, 2020
6:00 PM**

A regular meeting of the Town Board of the Town of Sullivan was convened by Supervisor John Becker at 6:00 pm on August 5, 2020.

The meeting was noticed in accordance with Town Law and applicable NYS Executive Orders, to include utilization of the Zoom videoconferencing platform and YouTube streaming services.

Members participating via Zoom were: Supervisor John Becker; Councilors John Brzuszkiewicz, Jeff Martin, Kerry Ranger and Tom Kopp; Comptroller Beth Ellis; Attorney for the Town John Langey and Highway Superintendent Andy Busa.

The meeting opened at 6:00 pm.

Pledge to the flag was led by Supervisor Becker.

APPROVAL OF JULY 1, 2020 MEETING MINUTES

A motion was duly made by Councilor, Martin seconded by Councilor Brzuszkiewicz and unanimously approved by the Board to approve the minutes from the July 1, 2020 Town Board meeting.

The following Roll Call vote was taken to approve the minutes of July 1, 2020:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

**AUTHORIZING THE TOWN SUPERVISOR TO EXECUTE
THE PROPOSED LEGAL SERVICES AGREEMENT FOR
THE HAMILTON BROWN/BUSHNELL SHORE ROAD WATER DISTRICT**

A proposed Legal Services Agreement with Costello, Cooney and Fearon, PLLC for the Hamilton Brown/Bushnell Shore Road Water District was presented to the Board. A motion was made by Councilor Brzuszkiewicz seconded by Councilor Kopp to accept the Legal Services agreement.

The following Roll Call vote was taken to approve the Legal Agreement:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

**AUTHORIZING THE TOWN SUPERVISOR TO EXECUTE
THE PROPOSED ENGINEERING AGREEMENT FOR
THE HAMILTON BROWN/BUSHNELL SHORE ROAD WATER DISTRICT**

A proposed Engineering Agreement with Dunn and Sgromo Engineers, PLLC was presented to the Board for engineering services on Hamilton Brown/Bushnell Shore Road Water District. A motion was duly made by Councilor Martin and seconded by Councilor Ranger to accept the engineering agreement for this project.

The following Roll Call vote was taken to approve the Engineering Agreement:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

NYS RETIREMENT RESOLUTION FOR STANDARD WORKDAY REPORTING

A motion was duly made by Councilor Martin and seconded by Councilor Kopp to accept the NYS Retirement Standard Workday and Reporting Resolution for Elected and Appointed Officials Continuation Form RS 2417-B. The form RS-2417-B will be posted on the Official Sign Board in the Town Office Building for a period of 30 days.

The following Roll Call vote was taken to approve the NYS Retirement Form RS-2417-B:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

Office of the New York State Comptroller
NYSLRS
New York State and Local Retirement System
110 State Street, Albany, New York 12244-0001
Please type or print clearly
in blue or black ink

Received Date

**Standard Work Day and
Reporting Resolution for
Elected and Appointed Officials**

Employer Location Code

30229

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev. 11/19)

BE IT RESOLVED, that the Town of Sullivan 130229 hereby established the following standard work days for these titles and will

(Name of Employer)

(Location Code)

report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
John M. Becker	6246	41781303	Supervisor	11/1/2020 - 12/31/2023	6	160.0	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
John Brzezinski	8368	39211461	Councilman	11/1/2020 - 12/31/2023	4	92.0	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
Jeffrey Martin	7683	58083724	Councilman	11/1/2020 - 12/31/2023	6	24.50	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
Appointed Officials:									
Tanya Ater	7179	37164315	Assessor	10/1/2019 - 10/1/2025	6	130.20	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
Paul Hushlebin	8942	41414236	Dog Control Officer	As needed	6	-	<input checked="" type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, Rosemary Czerniak, secretary/clerk of the governing board of the Town of Sullivan, of the State of New York,
(Name of Secretary or Clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 5 day of August, 2020
on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Sullivan on this 7th day of August, 2020.
(Name of Employer)

Rosemary Czerniak
(Signature of Secretary or Clerk)

Affidavit of Posting: I, Rosemary Czerniak, being duly sworn, deposes and says that the posting of the Resolution began on
(Name of Secretary or Clerk)
08/07/2020 and continued for at least 30 days. That the Resolution was available to the public on the:
(Date)

☐ Employer's website at: _____

☒ Official sign board at: 7507 Lakeport Rd., Chittenango, NY 13037

☐ Main entrance Secretary or Clerk's office at: _____

Date of _____ (for additional use, attach a RS 2417-R form)

(seal)

(Use with form RS 2417-A)

BID OPENING - NEW OR USED 2020 TRACK EXCAVATOR
(NOT TO EXCEED 200 HOURS OF OPERATION WITH SPECIFIED EQUIPMENT)

Bids for a new or used 2020 Track Excavator (not to exceed 200 hours of operation) with specified equipment for use by the Highway Department were opened by Supervisor Becker at 6:02 pm. Two bids were opened and read as follows:

- 1) Warner Sales & Service - New 2020 E145 Bobcat Excavator - \$153,838.70
- 2) Tracey Road Equipment - Used 2020 Kobelco ED160BR-5 (with less than 200 hours of use) - \$151,150.00

The bids were offered to Highway Superintendent Busa for his review.

CHITTENANGO FIRE DEPARTMENT MEMBER REQUEST

Supervisor Becker informed the Town Board that the Chittenango Fire Department has requested Mr. Kevin Spraker be listed as a “ride along” with Chittenango Fire Department. Mr. Dan Welker is requesting to come off reserve status and become an active Fire member again.

A motion was duly made by Councilor Kopp and seconded by Councilor Martin to accept both persons into Chittenango Fire Department.

The following Roll Call vote was taken to approve request by Chittenango Fire Dept.:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

BUDGET MODIFICATIONS FOR THE BRIDGEPORT STREESCAPES PROJECT

For the Bridgeport Streetscapes Project GIGP #1383 SRF Project Number: C7-6292-07-00 grant award totaling \$800,000.00, the following budget modifications (2) are necessary:

- 1) Transferring \$161,595.00 from A3097 St. Aid Capital Projects to A8510.401 Community Beautification. This is to transfer Requisition #6 from the revenue line to expense line to pay Requisition #6 for Bridgeport Streetscapes GIGP #1383.

A motion was duly made by Councilor Martin and seconded by Councilor Ranger to accept the budget modification (#1).

The following Roll Call vote was taken to approve Budget Modification #1:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

2) Transferring \$17,955.00 from A1990.4 Contingent to A8510.401 Community Beautification. This is for Requisition #6- Amount of bill was \$179,550.00 with EFC paying the Town of \$161,595.00 plus \$17,955.00 for a total payment of \$179,550.00 to Davis Wallbridge for GIGP #1383.

A motion was duly made by Councilor Martin and seconded by Councilor Ranger to accept the budget modification (#2).

The following Roll Call vote was taken to approve Budget Modification #2:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

3) Transferring \$20,000.00 from A1990.4 Contingent to A1420.418 for Outside Legal Fees. This is to pay for legal bills for the Town.

A motion was duly made by Councilor Martin and seconded by Councilor Brzuszkiewicz to accept the budget modification (#3).

The following Roll Call vote was taken to approve Budget Modification #3:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

Supervisor Becker suggested the August 19, 2020 Town Board meeting to be cancelled.

The following Roll Call vote was taken to approve the cancellation of the August 19, 2020 meeting:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

SUPERVISOR'S UPDATE ON WATER AND SEWER DISTRICT

Supervisor Becker updated the Board in on the progress of the joint Salt Springs Water Project. He met with the Town of Manlius earlier in day on June 3, 2020. Progress between the two Municipalities is being made. The Hamilton Brown/Bushnell Shore Road Water application is now complete with USDA Rural Development. Barton and Loguidice is working on the Sewer District number two, around the boundaries of Bridgeport Sewer District.

BID AWARD - NEW OR USED 2020 TRACK EXCAVATOR (NOT TO EXCEED 200 HOURS OF OPERATION WITH SPECIFIED EQUIPMENT)

Upon reviewing the two (2) bids received from Warner Sales & Service and Tracey Road Equipment for a new or used 2020 Track Excavator (not to exceed 200 hours of operation) with specified equipment for use by the Highway Department, it was determined that the New 2020 E145 Bobcat Excavator from Warner Sales & Service would not meet the dozer blade requirements contained in the bid request documents and that the bid from Tracey Road Equipment was the lowest responsive bid. Therefore, a motion was duly made by Councilor Ranger, seconded by Councilor Martin and unanimously passed by the Board to accept the Tracey Road Equipment bid for a Used 2020 Kobelco ED160BR-5 (with less than 200 hours of use) and award same for a cost not to exceed \$151,150.00.

The following Roll Call vote was taken to accept the bid for Excavator on August 5, 2020:

John E. Brzuszkiewicz	Councilor	Voted	Yes
Thomas J. Kopp Jr.	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

CONFIRMATION OF HIGHWAY EQUIPMENT TO BE KEPT

Supervisor Becker confirmed with Highway Superintendent Busa that we are keeping the older excavator that the Town owns. The Highway Department is going to fix up any necessary repairs and it will be used as needed.

SUPERVISOR UPDATE ON THE NYS CONTROL GROUP CONCERNING COVID 19

The Supervisor is encouraging the public to contact Albany with concerns on opening up NYS for Gyms, Bowling Alleys and Weddings and other closed businesses. NYS is at the lowest level newly reported cases of COVID-19 within the past weeks. NYS has done their best to assist in flattening the curve. To ensure NYS does not need to close again, we continue encouraging face coverings, good hand washing and social distancing practices along with other precautions.

ADJOURNMENT

A motion to close the meeting was duly made by Councilor Martin and seconded by Councilor Kopp to close the meeting at 6:23 pm.

Respectfully Submitted,
Beth Ellis
Comptroller