

**TOWN OF SULLIVAN
TOWN BOARD MEETING
MAY 19, 2021 AT 5:00 P.M.**

A regular meeting of the Town Board of the Town of Sullivan convened at 5:00 p.m. on May 19, 2021 by Supervisor John Becker.

Present were: Supervisor John Becker; Councilors John Brzuszkiewicz, Jeff Martin, Kerry Ranger, and Thomas Kopp; Comptroller Beth Ellis; Receiver of Taxes Katy Vanderwerken; Highway Superintendent Andy Busa; Attorney for the Town John Langey; and Deputy Town Clerk Jill Doss.

Also present was: Bruce Burke of PAC99 and Mike Eiffe, Superintendent, Chittenango Central School District.

Pledge to the flag was led by Supervisor Becker.

The meeting was held at the Town Office Building located at 7507 Lakeport Road, streamed via Zoom and YouTube. The link and passcode to join the meeting were posted on the Town's website for the public to join and the meeting was streamed live via YouTube.

Supervisor Becker announced that in keeping with information released today by the CDC, facial masks do not need to be worn if an individual is fully vaccinated per the CDC Guidelines.

APPROVAL OF MAY 5, 2021 MEETING MINUTES

A motion was duly made by Councilor Martin, seconded by Councilor Kopp to approve the minutes of May 5, 2021. Discussion was held on the motion for purposes of a correction to the draft minutes. Under the discussion of the Section §284 Highway Agreement, the sentence "*additional funding is received through CHIPS, PAVENY and Extreme New York than what is budgeted, then the Board can discuss these additional funds which will be set aside in revenue in the Highway Fund and then have conversation on the appropriate spending of these funds, whether setting aside in Fund Balance or some other expenditure that fits the CHIPS spending requirements*" is to be removed. With no further corrections or further discussion, the following roll call vote was taken to adopt the minutes of the May 5, 2021 Town Board Meeting, as corrected.

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

MIKE EIFFE - CHITTENANGO CENTRAL SCHOOL DISTRICT SUPERINTENDENT

Superintendent Eiffe appeared before the Board this evening to thank the Town of Sullivan for its partnership and strong relationship and collaboration that is in place with the Chittenango School District. Superintendent Eiffe also spoke of the four SRO's that the District now has, one at each Building, who have become mentors to the students and are providing security for the buildings they serve. Superintendent Eiffe highlighted many positive responses that the School has implemented during the pandemic to date. He detailed some of the collaborations that have taken place (*i.e.* the milk giveaway for the community, food drive at the Schools, and the School continuing to stay open throughout the pandemic). Following his remarks, Superintendent Eiffe had two proposals for the Town to consider:

1. First, a one-time request for \$150,000 from the Town for the purchase of new playground equipment and the installation of same. There would also be an in-kind contribution from the School District with the use of District employees and equipment. This playground equipment would be for the Bridgeport area and would be used by families in the area to enjoy. He would also encourage involvement of the PTA, and work to reinforce with the Bridgeport Elementary School staff the strong partnership between the Town and the School. The playground would serve 200+ families. Superintendent Eiffe requested that the Town consider this proposed partnership with the School District for this proposal.
2. Second, an annual request of financial support. With the use of the Oneida Indian Nation monies, Superintendent Eiffe requested the funding for a social worker for the School for as long as the Oneida Indian Nation monies are provided to the Town. He commented that the SRO's do a phenomenal job, but there has been a significant increase in mental health issues and he sees the services of a social worker at the District as critical to the well-being of the students. He envisions that this individual would be a School District employee, with the District paying for the employee benefits.

The Board asked Superintendent Eiffe about the timing of these requests. He would like to start as soon as possible with both requests. Supervisor Becker commented that the Town does not have any idea when the portal through the State will open up in regard to funding information or what funding might be available. He continued that there is a Mental Health Task Force being set up through the County and perhaps they could be of service in providing an avenue for a social worker for the District. The Task Force was put together as a way to see how the pandemic has impacted individuals, students, and businesses; so many aspects of everyday community life that have experienced unbelievable pressure and change. Superintendent Eiffe commented that having a social worker provided through the County was an option to consider, but would lean toward having that individual dedicated specifically to the District. He thanked the Board for their time and continued support.

SGT. EDWARD BOLEN MEMORIAL SCHOLARSHIP GOLF TOURNAMENT

Superintendent Eiffe commented that there is a memorial golf tournament scheduled for June 26, 2021 in memory of CHS Graduate Sgt. Edward Bolen who lost his life serving his country in Afghanistan. The proceeds from the Tournament benefit two Chittenango High School graduating seniors.

PARK STAFF HIRING

Supervisor Becker read a list of park staff to be hired at \$12.50 per hour: Aiden Calunod, Delaney Dawkins, Katelyn Jasmin, Joshua Boulter. Upon the motion made by Councilor Brzuszkiewicz, seconded by Councilor Kopp, the Board approved the hiring of the park staff as noted above at a rate of \$12.50 per hour. With no further discussion and upon roll call vote:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

Motion carried.

At this time, three employees from the Town Highway Department arrived at the meeting: Abe, Curt, and Ron

HIGHWAY SUPERINTENDENT REPORT

Highway Superintendent Busa requested permission to put out for bid a commercial class asphalt paver for June 2, 2021 at 5:00 p.m. He will send the bid specification information to Attorney for the Town Langey and Supervisor Becker for their review. Thereafter, the following action took place:

The following resolution was offered by Councilor Martin, who moved its adoption, seconded by Councilor Ranger, to wit:

WHEREAS, the Town of Sullivan Highway Superintendent has previously advised the Town Board of the Town of Sullivan Highway Department's continuing need to repair, replace and update its fleet of vehicles and equipment; and

WHEREAS, the Highway Superintendent has previously advised of the Department's desire to acquire a used 2020 or newer self-propelled, American made, track mounted, high-capacity paver/finisher capable of placing bituminous base and graded aggregate materials (not to exceed 300 hours of operation); and

WHEREAS, the Town Board desires to authorize the Highway Superintendent to solicit bids for said equipment; and

WHEREAS, such action constitutes a Type II action for purposes of State Environmental Quality Review and, as a result, no environmental impact is anticipated thus ending the environmental review process.

NOW, THEREFORE, BE IT RESOLVED that the Town of Sullivan Town Board hereby authorizes the Highway Superintendent to solicit and obtain sealed bids for the procurement of the proposed used 2020 or newer self-propelled, American made, track mounted, high-capacity paver/finisher capable of placing bituminous base and graded aggregate materials (not to exceed 300 hours of operation) for a bid opening to be held on June 2, 2021 at 5:00 p.m.; and it is further

RESOLVED, that the Town of Sullivan reserves the right to waive any and all irregularities and to reject any and all bids or to rebid solely at the Town Board's discretion.

The following roll call vote was taken with no further discussion:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

Motion carried.

FUEL TANK REPLACEMENT DISCUSSION – HIGHWAY GARAGE

Highway Superintendent Busa spoke to the Board about replacing the existing fuel tank at the Highway garage. The tank was installed in 1991 and it is time to replace before any issues develop. Highway Superintendent Busa has been speaking with vendors about the replacement. There is a large delay in shipping tanks due to the pandemic. Lead time for ordering is several months. The Highway Department can do the site preparation work. Vendors have indicated that they can remove the existing tanks, install new tank(s) and install the new connections for an estimated total cost of \$230,000. Pricing for the tank portion using a vendor for a direct tank purchase is approximately \$74,000. Highway Superintendent Busa spoke to the Board about using a combination of tank sizes 3,000 and 7,000 gallon, or 3,000 and 6,000 gallons. If a tank were to be

ordered today, the delivery date estimate (per vendors that Highway Superintendent has spoken with) would be November of 2021 and installation completion in January to March of 2022. The availability and the market are currently volatile at this time with the high demand and low supply of products and materials due to the Pandemic. Councilor Brzuszkiewicz asked about the estimated completion date. Highway Superintendent Busa commented March 2022. It would be the Highway Superintendent's recommendation to set a bid date for the tank's(s') purchase. He commented that the bid could be for one tank or two tanks. If the single tank bid came in significantly less, he would be willing to go with that option. The Board members discussed the information presented. Upon the motion made by Councilor Martin seconded by Councilor Brzuszkiewicz bid specifications will be prepared by June 2, 2021 meeting and a bid opening for fuel tank(s) be scheduled for June 16, 2021 at 4:00 p.m. With no further discussion and upon roll call vote:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

Motion carried.

PAVING HIGHWAY GARAGE FRONT PARKING AREA DISCUSSION

Highway Superintendent Busa proposed to the Board that funds from the Oneida Indian Nation be used for paving the parking area at the front of the Highway garage. He estimates the cost for this replacement would be approximately \$37,000 for materials. The Highway crew would supply the labor. At this time, there are no budgeted funds for this project.

CHIPS/PAVE NY AND EWR FUNDING NOTIFICATION – NYS

Highway Superintendent Busa advised that the letter notifying the Town's funding for CHIPS, PAVE NY and EWR funding was received from the State. The support has increased this year. CHIPS -\$234,631.65, PAVE NY \$62,738.88 and EWR \$51,393.56. Based on a recent meeting the Highway Superintendent attended with the Association of Highway Superintendents, the advice given by the group is for municipalities to use the extra funds being given. Highway Superintendent Busa's paving for this year (\$370,000 budget) and the DB line (\$100,000) is for a total of \$470,000. He outlined that Bridgeport area will be targeted for paving next year. The Department is currently doing repairs and small stretches of roads. There is never enough money in the budget for paving Town roads and monies received to truly keep up with the continual need for work on the roads. The planned paving, if additional funds become available this year, would be Black Point, Hazel, Blakeslee, Burlingame and Dyke Road. Other areas include: chip seal of Cheese Factory Road, Olmstead, Creek, Bolivar, Kinderhook, Part of Canaseraga and Harsh (this Street will be checked as to when it was done last). Highway Superintendent Busa requested the Board authorize a transfer of CHIPS funds when received.

Supervisor Becker asked about the use of salt this past winter. Highway Superintendent Busa said that for the last couple of storms this spring, heavier salt was used and that is why there is still salt coming out of the roads. Per the Highway Superintendent, straight salt causes less wear and tear on the roads. The Town has been using straight salt for the most part. There are a few areas where a mix is used.

CATANYA ROAD MATTER

At this time, the Town will not be doing anything on this issue. The Highway Superintendent commented that he has reached out a few times and left phone messages and heard nothing back.

FIREFIGHTER APPLICATIONS

Firefighter applications were received from Chittenango Volunteer Fire Company, Inc for three new members, Drew Atkinson, James Eighmey, and Aaron Centner. The Board reviewed the information received.

Upon the motion made by Councilor Kopp, seconded by Councilor Martin, the Board approved the firefighter application for Drew Atkinson for membership in the Chittenango Volunteer Fire Company, Inc. With no further discussion and upon roll call vote:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

Motion carried.

Upon the motion made by Councilor Martin, seconded by Councilor Kopp, the Board approves the firefighter application for James Eighmey for membership in the Chittenango Volunteer Fire Company, Inc. With no further discussion and upon roll call vote:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

Motion carried.

Upon the motion made by Councilor Kopp, seconded by Councilor Martin, the Board moves to table the firefighter application for Aaron Centner until the next Board meeting pending the receipt of additional information. With no further discussion and upon roll call vote:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

Motion carried.

OTHER BUSINESS

Nothing additional to report this evening.

Recording of meeting concluded prior to Executive Session.

Deputy Clerk Doss excused from the meeting before the Executive Session at 6:30 p.m.

EXECUTIVE SESSION

Upon the motion made by Councilor Ranger, seconded by Councilor Kopp, the Board moved into Executive Session to discuss issues concerning the personnel record of a particular employee. With no further discussion and upon roll call vote:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

Motion carried.

A motion was made by Councilor Martin, seconded by Councilor Kopp and unanimously approved by the Board to come out of Executive Session at 7:45 p.m.

The following roll call vote was taken to come out of Executive Session:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

ADJOURNMENT

With no further business and upon a motion made by Councilor Martin, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board the meeting was adjourned at 7:46 p.m.

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

Respectfully submitted,

Jill A. Doss
Deputy Town Clerk