

**TOWN OF SULLIVAN
TOWN BOARD MEETING
JUNE 1, 2022 AT 6:00 P.M.**

A regular meeting of the Town Board of the Town of Sullivan was convened at 6:00 P.M. on June 1, 2022 by Supervisor John Becker.

The meeting was held at the Town Office Building located at 7507 Lakeport Road. The meeting was also streamed live via YouTube. The link and a passcode for the public to join the meeting were posted on the Town's website.

Present were: Supervisor John Becker; Town Councilors Jeffrey Martin, David Montroy, John Brzuszkiewicz, and Daniel Gibbons; Attorney for the Town John Langey; Comptroller Beth Ellis; Secretary to the Town Supervisor Dawn Cottet; Receiver of Taxes Katy Vanderwerken; Dog Control Officer Kimberly Muehlenbein; and Deputy Town Clerk Jill Doss.

Also present were: Bruce Burke of PAC99; and Art Lelio

Pledge to the flag was led by Supervisor Becker.

APPROVAL OF MAY 18, 2022 MEETING MINUTES

A motion was duly made by Councilor Gibbons and seconded by Councilor Martin to approve the minutes of May 18, 2022 and with no further discussion the following vote was recorded to adopt the Town Board meeting minutes of May 18, 2022, as amended.

David Montroy	Councilor	Voted	Yes
Daniel Gibbons	Councilor	Voted	Yes
John E. Brzuszkiewicz	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

BUILDING FEE SCHEDULE

Supervisor Becker commented that the Town Board had approved a revised building fee schedule at the April 20, 2022 meeting with an effective date of June 1, 2022 for enforcement. There have been no changes to the April 20, 2022 version of the fee schedule. Upon the motion made by Councilor Brzuszkiewicz, seconded by Councilor Montroy, and without further discussion, the Town Board unanimously approved and authorized the building fee schedule (attached hereto as Schedule "A") effective June 1, 2022.

**BRIDGEPORT SEWER EXTENSION NO. 1
UPDATE AND ESTABLISHMENT OF PUBLIC HEARING DATE**

Supervisor Becker advised that Barton & Loguidice have nearly completed the updates to the documents for Bridgeport Sewer Extension No. 1. There needs to be a public hearing date established but the SEQR process needs to be completed first. Supervisor Becker advised that he will be away the June 15 and July 6, 2022 meeting dates and asked what the Board how they wanted to proceed with setting a public hearing date. The Town Board meeting will be held on June 15, 2022 at 9:00 a.m. to discuss the SEQR for the Project and also set a public hearing date at that time as well.

WHITELAW WATER DISTRICT UPDATE

Supervisor Becker advised that Barton & Loguidice is also completing paperwork for the Whitelaw Water District. There is also a need to complete the SEQR process and establish a public hearing date for this Project. The Town Board thanked Art Lelio for collecting signatures of interested residents for the Whitelaw District. The Town Assessor has reviewed the signatures and has determined that the percentage of signatures of taxable assessed value is above the necessary 50%. Mr. Lelio commented he will continue trying to collect additional signatures.

Supervisor Becker advised the Town Board that a resident had come into the Town Offices inquiring about the petition being circulated for Whitelaw Water District. The resident expressed his concern that some of the individuals who signed the document being circulated were not in favor or didn't understand what they were signing. Secretary for the Supervisor Dawn Cottet made phone calls to 27 of the individuals who had signed and they stated they understood what they had signed and were in agreement with the document they signed. Supervisor Becker said the phone calls eliminated the issue on whether individuals understood what they signed. The Town Board discussed the process for the Water District going forward. Upon the motion made by Councilor Martin, seconded by Councilor Montroy, the Town Board unanimously approved the acceptance of the Whitelaw Water District petition as part of the formation of the District process. The Board will discuss making a SEQR determination for the process and setting a public hearing date at a later meeting.

STRAY CAT AGREEMENT WITH WANDERER'S REST

Supervisor Becker commented that the Board has a copy of the proposed agreement between the Town and Wanderer's Rest for handling stray cats. Dog Control Officer Kimberly Muehlenbein appeared before the Board. She reviewed with the Town Board the 2015 Agreement with Wanderer's Rest. The Dog Control Officer commented that over the past few years, she has been taking cats to Syracuse SPCA as the fee that Wanderer's Rest was charging was higher than Syracuse's fees. She is willing to continue taking the cats to Syracuse for the lower rate. Shelters will not accept feral or wild cats, but will accept house cats. The fee that Wanderer's Rest is charging is \$75.00 in the new version of the Agreement. The Town would be willing to pay \$50.00 but not \$75.00. Supervisor Becker asked if the Dog Control Officer was on any of Wanderer's Rest's Boards or Committees. She replied she is not as it could be seen as a conflict of interest. The Town Board discussed the information presented this evening. Supervisor Becker will draft a letter to Wanderer's Rest advising that the Town will only pay \$50.00 maximum for stray cats and not the \$75.00 noted in their Agreement.

TOWN PARKS DEPARTMENT EMPLOYEES

Supervisor Becker advised that the following Park Staff is being recommended for the Town Parks Department beginning this spring:

Timothy King Park Laborer \$15.00 per hour

Upon the motion made by Councilor Brzuszkiewicz, seconded by Councilor Gibbons, the Town Board unanimously approved the hiring of the individual noted above as Park Laborer beginning this spring.

BUDGET MODIFICATION

No budget modifications presented at the meeting.

FIREFIGHTER APPLICATIONS

No firefighter applications received this evening.

NYS CLIMATE ACTION COUNCIL SCOPING PLAN

Supervisor Becker reminded the Town Board and those in attendance at this evening's meeting that they need to read the NYS Climate Action Council Scoping Plan. There is a great deal at stake for New York State. He highlighted several impacts on increased costs of delivery for gas and electric service. He is working on a letter to the Public Service Commission. Currently, the comment period ends on June 10, 2022. He strongly urged everyone to read the Plan, or at least the summary of the various proposed plans, actions, and negative impacts to New York. He also urged residents to comment and request that the comment period be extended through the end of 2022. This is a critical document and residents need to understand how they will be impacted.

EXECUTIVE SESSION

Upon the motion made by Councilor Gibbons, seconded by Councilor Martin, the Board unanimously approved entering into Executive Session to discuss a personnel issue for a particular employee and for advice of Counsel at 6:12 P.M. No action will be taken.

A motion was made by Councilor Gibbons, seconded by Councilor Montroy and unanimously approved by the Board to come out of Executive Session at 7:13 P.M.

ADJOURNMENT

With no further business and upon a motion made by Councilor Gibbons, seconded by Councilor Montroy and unanimously passed by the Board, the meeting was adjourned at 7:14 P.M.

Respectfully submitted,

Jill A. Doss
Deputy Town Clerk

SCHEDULE "A"

TOWN OF SULLIVAN
 BUILDING PERMIT FEE SCHEDULE

SEWER PERMIT	\$500
SEPTIC INSTALLATION/REPAIR/REPLACEMENT	\$100
DEMOLITION PERMIT	\$100
FENCE	\$100
POOLS AND HOT TUBS (ABOVE GROUND)	\$100
POOLS (INGROUND)	\$200
NEW SINGLE FAMILY HOMES/TOWNHOUSES/MULTIPLE DWELLINGS	\$.80 PER SQ. FT.
ALTERATIONS/ADDITIONS/REPAIRS	\$.80 PER SQ. FT.
DECKS	\$.80 PER SQ. FT.
MANUFACTURED HOME WITH FOUNDATION	\$.80 PER SQ. FT.
SHEDS/GARAGES/ACCESSORY BUILDINGS	\$.80 PER SQ. FT.
COMMERICAL CONSTRUCTION (ALL)	\$1.00 PER SQ. FT.
POLE BARN/PVILLIONS/OPEN TIMBER CONSTRUCTION	
< 800 SQ. FT.	\$.60 PER SQ. FT.
800 < 2400 SQ. FT.	\$.40 PER SQ. FT.
OVER 2400 SQ. FT.	\$.20 PER SQ. FT.
SIGNS	\$100
GENERATOR (OUTDOOR/DIRECT CONNECT)	\$100
FIREPLACE/SOLID FUEL BURNING APPLIANCE	\$150
RESIDENTIAL ROOF MOUNT SOLAR	\$200
RESIDENTIAL GROUND MOUNT SOLAR	\$200
FLOODPLAIN PERMIT	\$100

**TOWN OF SULLIVAN
BUILDING PERMIT FEE SCHEDULE**

**Failure to obtain permit prior to start of work	Double Fee
PERMIT TIME EXTENSIONS-OVER 6 MONTHS/MAX 3 RENEWALS	\$45/EA
OTHER PLANNING AND ZONING FEES	
SPECIAL EVENT FEE	\$100
SPECIAL USE PERMIT	\$150 + ENG/LEGAL
AMENDED SPECIAL USE PERMIT REVIEW	\$250 + ENG/LEGAL
ZBA AREA/USE VARIANCE	\$350 + ENG/LEGAL
ZONE CHANGE	\$250 + ENG/LEGAL
SUBDIVISION/PLAT (MINOR)	\$250 + ENG/LEGAL
SUBDIVISION/PLAT (MAJOR)	\$500 + ENG/LEGAL
SITE PLAN REVIEW	\$250 + ENG/LEGAL
AMENDED SITE PLAN REVIEW	\$250 + ENG/LEGAL
HOME OCCUPATION REVIEW	\$50
WINDMILLS	\$200
PLANNED DEVELOPMENT DISTRICT	\$500 + ENG/LEGAL
COMMERCIAL SOLAR FARM REVIEW (PER MEGA WATT)	\$2400/EA
*PLUS ENGINEERING, LEGAL FEES AND SITE PLAN REVIEW	
* *GREATER THAN 6MW - ABOVE <i>plus</i> TOWN BOARD REVIEW,	
TOWN BOARD APPROVAL AND TOWN RESOLUTION REQUIRED	
TOWN OF SULLIVAN FIRE INSPECTION FEES	
FIRE INSPECTIONS THAT APPLY TO STRUCTURES/ADDITIONS	\$100
MULTI-FAMILY DWELLING FIRE INSPECTIONS	\$50/UNIT