

**TOWN BOARD
TOWN OF SULLIVAN
REGULAR MEETING
March 17, 2021
5:00 PM**

A regular meeting of the Town Board of the Town of Sullivan was convened by Councilor John Becker at 5:00 P.M. on March 17, 2021.

The meeting was held at the Town Office Building located at 7507 Lakeport Road, streamed via Zoom and YouTube. The link and passcode to join the meeting was posted on the Town's website for the public to join and streamed live via YouTube.

Member's present were: Supervisor Becker, Councilors John Brzuszkiewicz, Jeff Martin, Kerry Ranger and Tom Kopp; Comptroller Beth Ellis; Attorney for the Town John Langey; Receiver of Taxes Katie Vanderwerken; and Highway Superintendent Andy Busa.

The meeting opened at 5:00 p.m.

Special Mention: There was a work session at 3:00 P.M. - 4:45 P.M. which was for the purpose of discussing Sewer District regulations and Fire District budgeting and equipment.

Pledge to the flag was led by Supervisor Becker.

APPROVAL OF MARCH 3, 2021 REGULAR MEETING MINUTES

A motion was duly made by Councilor, Martin, seconded by Councilor Brzuszkiewicz and unanimously passed by the Board to approve the minutes from the March 3, 2021 Town Board meeting.

The following roll call vote was taken with no further discussion:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Councilor	Voted	Yes

PERMISSION TO BID CEMETARY MAINTENANCE

Supervisor Becker requested permission to bid out the cemetery mowing for 2021. A motion was made by Councilor Martin, seconded by Councilor Kopp to bid out cemetery work. Bids to be opened on April 21, 2021.

The following roll call vote was taken with no further discussion:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Councilor	Voted	Yes

APPROVAL OF POLLING LOCATIONS

Madison County Board of Elections requested a listing of designated polling locations for the 2021 election year. A motion was made by Councilor Martin, seconded by Councilor Brzuszkiewicz to have the election locations stay the same as 2020. See locations below for Sullivan's polling locations.

The following roll call vote was taken with no further discussion:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Councilor	Voted	Yes

SULLIVAN	SU1,6	Sullivan Free Library, 101 Falls Blvd. Chittenango 13037
		Sullivan Veterans Memorial Parks and Rec Bldg, 707 Mohawk St, Chittenango 13037
	SU2,8,10	
	SU3,9	Bridgeport Fire House, 427 Main St, Bridgeport 13030
	SU4,7,11	Town Office Building, 7507 Lakeport Rd, Chittenango 13037
	SU5	Fyler Community Hall, 1224 Fyler Road, Kirkville 13082

PERMISSION TO BID PROPERTY MAINTENANCE

Supervisor Becker would like permission to bid out property maintenance on properties needing maintenance. Mowing on vacant properties needs to be completed, the Town then puts the cost of mowing on each property's tax bill. A motion was made by Councilor Brzuszkiewicz, seconded by Councilor Kopp to bid out property maintenance.

The following roll call vote was taken with no further discussion:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Councilor	Voted	Yes

CORRECTION OF DECEMBER 16, 2020
HIGHWAY PICKUP TRUCK AUTHORIZATION

Authorization was done at the December 16, 2020 Town Board meeting for a Ford F-250 pickup for the Highway Department. The bid was in the amount of \$37,469.70. Below is a copy of the bid from December 16, 2020.

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Bid / Quote Submission

For Business / Organization: Town of Sullivan				Fleet ID: KY236			
Contact Info: Andy Busa		315-447-1072		abusca@townofsullivan.org			
Quote Number: NYE-SULLIVAN-103020A			Date Submitted: 10/30/2020				
QTY.	VEHICLE	PRICING INFORMATION					
1	2021 Ford F-250 XL 4x4 Crew Cab Long Box	ORIGINAL PRICE:	\$48,570.00				
		DISCOUNTS:	(\$11,122.80)				
		PURCHASE PRICE:	\$37,447.20				
Aftermarket Products & Accessories	NONE	Add:	\$0.00				
Trade-In Vehicle	NONE	Subtract:	\$0.00				
Tax & Fees	Subtotal	Subtotal:	\$37,447.20				
	EXEMPT	Sales Tax:	\$0.00				
	WAIVED	Documentation Fee:	\$0.00				
	Required By NYS Law	NYS Inspection:	\$10.00				
	Required By NYS Law	NYS Tire Tax:	\$12.50				
	Client Will Title	NYS Title:	\$0.00				
Client Will Register	*NYS Registration:	\$0.00					
*Note: NYS Registration fee amounts are "To Be Determined" and, when filed by the dealer, will not be owed until paperwork is filed & completed at DMV via COD unless other arrangements are made.		TOTAL:	\$37,469.70				
Vehicle Description:							
Year	2021	Trim	XL 600A Package	Engine	7.3L V8	Cab	Crew
Make	Ford	Exterior	Oxford White	Fuel	Gas	Box	8'
Model	F-250 (W26)	Interior	Grey Vinyl	Drive	4x4 Automatic	WB	176"
Options included in quote (in addition to standard vehicle features):							
7.3L Engine Upgrade	All-Terrain Tires	3.55 Electronic Locking Rear Axle	Power Equipment Group				
Platform Running Boards	110V/400W Power Outlet	Snow Plow Prep Package	Trailer Brake Controller				
Dual Battery	Upfitter Switches	397 Amp Alternator	Remote Start				
Roof Clearance Lights	XL Value Package (Incl. Cruise Control, Chrome Bumpers & Chrome Hub Covers)						
Additional Notes & Comments:							
Quote includes NYE Exclusive Dealer Discount and Government Price Concession.							
Please note that quotes are based upon availability and may expire.							
Quote Authorized By:			THANK YOU!!!				
NYE Automotive Group 1479 Genesee Street Oneida, NY 13421		Office: (315) 353-0600 Cell: (315) 886-1980 mdisalvo@nyeauto.com		Your Fleet Sales Contact: Matt DiSalvo		NYS OGS Contract # PC68947	

The Highway Superintendent notified the Town today that the pickup truck will be in, approximately March 22, 2021. The Town was informed the bid he turned in for December 16, 2020 was not correct and not the pickup they wanted.

A motion was made by Councilor Martin, seconded by Councilor Ranger to accept the correct bid amount of \$39,844.70 for a Ford F350. Attached is a copy of the quote submission. The purchase will be off of State bids.

The following roll call vote was taken with no further discussion:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Councilor	Voted	Yes

		Corchis, NY 13421 (518) 363-6600 (518) 315-4693 Fax (518) 363-7738 www.nyeauto.com
BUYER <u>Town of Sullivan</u> HOME PHONE NO. <u>(607) 687-6031</u> STREET <u>75b7 Lakeport Rd.</u> BUSINESS PHONE NO. CITY <u>Chittenango NY 13037</u> E-MAIL _____ SLS PRSN <u>Disalvo</u>		
I HEREBY AGREE TO PURCHASE FROM THE DEALERSHIP, UNDER THE TERMS AND CONDITIONS SPECIFIED THE FOLLOWING: NEW <input checked="" type="checkbox"/> USED <input type="checkbox"/> DEMO <input type="checkbox"/> CAR <input type="checkbox"/> TRUCK <input checked="" type="checkbox"/>		
PRIOR USE CERTIFICATION (required by Vehicle and Traffic Law 417-A if the principal prior use of the vehicle were as a police vehicle, taxicab, driver education vehicle or rental vehicle). The principal prior use of the vehicle was as: a police vehicle _____, a taxicab _____, a driver education vehicle _____ or a rental vehicle _____.		
YEAR <u>2021</u> MAKE <u>Ford</u> MODEL <u>F-350</u> BODY TYPE <u>Crew Cab</u> C.V. <u>8</u> MILES <u>3</u> COLOR <u>White</u> SERIAL NO. <u>1FD0W3FNGMED4881</u> STOCK NO. <u>F10 000003</u>	CASH PRICE OF VEHICLE _____ THIS FINAL AGREEMENT IS BASED ON _____ I CERTIFY THAT THE FOLLOWING LIEN ON MY CAR IS CORRECT. I FURTHER AGREE TO PAY ANY ADDITIONAL AMOUNT OF OTHER LIENS TO THE DEALER UPON NOTICE.	
DESCRIPTION OF TRADE _____ RELEASE _____	SIGNED _____	
Close-out information. My Trade-In is currently financed through _____ Bank _____ Balance _____ Address _____ Account # _____ Good Until _____ By: _____		THE SELLING PRICE <u>\$39,822.20</u> <u>2021 Ford F-350 XL</u> <u>Crew Cab 4x4</u> <u>Cab Chassis</u> <u>*Payment To Full Due Within</u> <u>30 Days of Vehicle Delivery</u> <u>Client will Title + Register</u> <u>on their own</u>
To be registered: _____ with 30 day and transfer plate _____ new plates _____ other _____ Plate No. _____ Registration Exp. Date _____ Name of Registrant _____ Insurance Co. _____ Lien to be Recorded _____ Address _____ City/State _____		Client # <u>8961</u> Deal # _____
IF YOU AGREE TO ASSIST ME IN OBTAINING FINANCING FOR ANY PART OF THE PURCHASE PRICE, THIS ORDER SHALL NOT BE BINDING UPON YOU OR ME UNTIL ALL OF THE CREDIT TERMS ARE PRESENTED TO ME IN ACCORDANCE WITH REGULATION "Z" (TRUTH-IN-LENDING) AND ARE ACCEPTED BY ME. IF I DO NOT ACCEPT THE CREDIT TERMS WHEN PRESENTED, I MAY CANCEL THIS ORDER AND MY DEPOSIT WILL BE REFUNDED.		TOTAL SELLING PRICE <u>39,822.20</u> LESS TRADE-IN ALLOWANCE <u>N/A</u> CASH DIFFERENCE <u>N/A</u> SALES TAX <u>EXEMPT</u> % (+) <u>N/A</u> DEALER'S OPTIONAL FEE FOR PROCESSING APPLICATION FOR REGISTRATION AND/OR CERTIFICATE OF TITLE. (THIS IS NOT A DMV FEE) (+) <u>0.00</u> REGISTRATION FEE (ESTIMATE) % (+) <u>N/A</u> INSPECTION FEE % (+) <u>10.00</u> WASTE THE MANAGEMENT FEE (BY LAW ECL 27-1103) \$2.00 X _____ TILES (+) <u>12.50</u> TITLE FEE (+) <u>0.00</u> TOTAL CASH PRICE DELIVERED <u>39,844.70</u> LESS CASH DEPOSIT (RECEIPT #) (-) <u>N/A</u> PLUS BALANCE OWING (+) <u>N/A</u> REBATE REC. # <u>N/A</u> C.O.D. REC. # <u>(39,844.70)</u> AMOUNT FINANCED _____
ESTIMATED DELIVERY DATE _____ / PLACE OF DELIVERY _____ If the new motor vehicle has not been delivered in accordance with this contract within 30 days following the estimated delivery date, the consumer has the right to cancel the contract and to receive a full refund, unless the delay in delivery is attributable to the consumer.		
SPECIAL NOTICE TO CONSUMER UNDER THE LAW OF THE STATE OF NEW YORK CONTROLLING THE SALE OF USED MOTOR VEHICLES, YOU SHOULD BE ENTITLED TO A REFUND IN CONNECTION WITH THIS TRANSACTION, THE VALUE OF ANY VEHICLE YOU MAY HAVE TRADE-IN IF THE SELLER CHOOSES NOT TO RETURN IT TO YOU, SHALL NOT BE THE VALUE LISTED IN THIS DOCUMENT. INSTEAD, THE VALUE WILL BE DETERMINED BASED ON THE NATIONAL AUTO DEALERS ASSOCIATION USED CAR GUIDE WHOLESALE VALUE OR OTHER GUIDE APPROVED BY THE COMMISSIONER OF MOTOR VEHICLES, AND ADMITTED FOR MILEAGE IMPROVEMENTS AND ANY MAJOR PHYSICAL OR MECHANICAL DEFECTS.		
The optional dealer registration or title application processing fee (\$75.00 maximum) and special plate fee (\$50.00 maximum) are not New York State Department of Motor Vehicles fees. Unless a lien is being recorded or the dealer issued number plates, you may submit your own application for registration and/or certificate of title or for special or distinctive plate to any motor vehicle issuing office. I have read the terms on the back of this agreement and have received a completed copy of this agreement.		
BUYER'S SIGNATURE _____ DATE: _____ CO-BUYER'S SIGNATURE _____ DATE: _____ SELLER APPROVED BY <u>[Signature]</u> DATE: _____ SEE OTHER SIDE FOR ADDITIONAL TERMS		
www.nyeauto.com		REORDER MICRO-TEC 315-499-8075

There were no firefighter applications or budget modifications for this meeting.

PERMISSION TO BID OUT VARIOUS PROJECTS ON BUIDLING

Supervisor Becker would like to bid out maintenance work on various Town owned buildings, such as the Park Department’s vestibule and vinyl siding and paint for the floors and walls at the Emergency Services Building. Councilor Martin will take a look into this and have information ready for the next meeting to move forward on bidding these projects.

PERMISSION FOR SURPLUS EQUIPMENT ON AUCTIONS INTERNATIONAL

There is a current need to surplus out certain pieces of Town owned equipment: the Park Department’s van, various office chairs, a used pickup truck with plow, 2 Ferris mowers, and a snowblower. A complete listing will be shared with the Town. These items are all surplus and no longer needed for Town purposes. The Highway Superintendent will place the items on Auctions International. Bids to be accepted on April 20, 2021.

COVID VACCINATIONS

Supervisor Becker advised anyone who is 60 or older should go onto the Madison County Public Health website for more information on signing up for the vaccination. All public facing employees are able to sign up for a vaccination.

EXECUTIVE SESSION

A motion was made by Councilor Martin, seconded by Councilor Brzuszkiewicz to go into executive session at 5:19 P.M. for advice of Counsel.

The following roll call vote was taken with no further discussion:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Councilor	Voted	Yes

A motion was made by Councilor Kopp, seconded by Councilor Martin and unanimously approved by the Board to come out of Executive Session at 5:46 P.M.

The following roll call vote was taken to come out of Executive Session:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Councilor	Voted	Yes

ADJOURNMENT

A motion was made by Councilor Brzuszkiewicz, seconded by Councilor Martin to adjourn the meeting at 5:47 P.M.

The following roll call vote was taken with no further discussion.

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Councilor	Voted	Yes

Respectfully Submitted,
Beth Ellis
Comptroller